

Churchill Parish Council



Minutes of the Parish Council Meeting on 11th October 2021

Present: Councillors J Bush, J Murray, R Baker, M Simpson, R Brafield, D Johnson, R Jeacocke, B Wilkinson, C McVie.

Parish Clerk S Diaz and Unitary Councillor P Keating.

There were no members of the public present.

21-22/FC10A To receive any apologies of non-attendance
Councillor T Michael did not attend.

21-22/FC10B To receive any declarations of interest on agenda items.
There were no declarations of interest.

21-22/FC10C To confirm and sign the minutes of the meeting held on 6th September 2021.
It was resolved to approve the minutes of the meeting held on 6th September 2021.

21-22/FC10D North Somerset Council Matters
Councillor Keating sent his report prior to the meeting. He advised that there was a typo on his report that should read Churchill Lights and not Roundabout. The green bins will be collected monthly with deposit areas in the car park at the playing fields, a refund will be provided at the end of the year. Route 2 has been confirmed as the preferred option for the Banwell Bypass. North Somerset will be liaising with each Parish Council regarding the Local Plan and the village categorisation. A request was made to ask North Somerset Council for better communication and action regarding Churchill Sports Centre.

21-22/FC10E To consider the application for the casual vacancies by Co-option
It was unanimously resolved to co-opt Karen Croker and J Ronicle onto the Parish Council and Karen Crocker signed her declaration of office as confirmation.

21-22/FC10F To consider the draft Neighbourhood Plan proposal.
It was unanimously agreed to postpone any further work on the Neighbourhood plan until the updated Local plan has been published.

21-22/FC10G To note the Final Certificate of the External Audit by PKF Littlejohn for the Annual AGAR return year ending 31st March 2021.
The Council considered the completion certificate of the AGAR annual audit by PKF

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Littlejohn and note the actions in place to ensure Councillors now see and approve invoices of all payments.

21-22/FC10H To consider the overgrown hedge on Church Lane.

It was agreed that Councillor Keating will make enquiries on this matter.

21-22/FC10I To consider the latest proposals for signage for Ladymead Lane and respond to North Somerset Council regarding congestion and speeding.

It was agreed that both Councillor Keating and the Clerk would ask North Somerset Council how the S106 and CIL funds from the new developments have been used to make road improvements on Pudding Pie and Ladymead Lane.

21-22/FC10J To receive and authorise the payments for October 2021 (schedule attached to agenda).

<p>Finance Schedule prepared by M Dolton -RFO Balances at 01.10.2021: Acc1(CIL)= £59,840.67 Acc2(Current)= £140,758.53 (NOTE: ESTIMATED; NO ON-LINE BANKING: STATEMENT NOT YET RECEIVED BY POST) Acc3 (Unused)= £0 Income: £34,511.00 (NSC Precept 2) , £343.80 (HSBC charge refund), £29.33 (Weston Power Wayleave)</p>
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Payments	Detail	£	REF
NEST (DD)	Pension Contributions	£ 146.78	DD
EE (DD)	Clerk Telephone	£ 29.63	DD
Olympic Plumbing	Replace Large boiler / tanks for showers – Community Club	£ 7,168.03	Cheque
M Thomas - Carpenter	Materials for new fire doors Community Club	£ 442.30	Cheque
W Country Groundcare	Grass Cutting Contract – Payment 2 of 4	£ 1,686.00	Cheque
EDF Electric	Electric Bill Community Club	£ 50.80	Cheque
EDF Gas	Gas Bill Community Club	£ 46.97	Cheque
Weston-Super--Mare Town Council	Emptying dog waste bins	£ 345.60	Cheque
Water2business	Water Bill - Allotments	£ 380.47	Cheque
M Thomas - Carpenter	Construct new fire doors Community Club	£ 700.00	Cheque
Staff	Salaries (Individual payment details seen by Signatories)	£ 2,273.06	Cheque
HMRC	PAYE	£ 508.65	Cheque
P Kiss Cleaning	Cleaning Comm Club	£ 60.00	Cheque
PKF Littlejohn auditors	Annual External Audit Fee	£ 480.00	Cheque

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North Somerset Council	Advertisement for new staff	£ 60.00	Cheque
J Sealey & Son Ltd	Hedge Cutting Contract	£ 840.00	Cheque
Information Commission	Annual Data Protection Fee	£ 40.00	Cheque
M Miles (Village Orderly)	Expenses: Mileage 3 months, purchase of plants etc	£ 180.37	Cheque
S Diaz (Clerk)	Expenses (Mileage, signs, and fire warden training)	£ 174.94	Cheque
M Dolton (Finance Officer)	Expenses (mileage, computer security fee, new laptop battery)	£ 164.17	Cheque
TOTAL	Total Payments October 2021	£ 15,777.77	

It was unanimously agreed to approve the payments for October.

21-22/FC10K To consider the following planning applications

Planning application number	Location	Proposal
21/P2519/FUL	Lottie Cottage, 28 Blackmoor (Formally land adjacent to Lockemore Cottage) Langford BS40 5HJ	Application to remove conditions 7 (office condition) and 8 (office condition) attached to permission 11/P/0649/F (erection of a detached 4no bedroom dwelling with integral garage/live work unit) to allow for room annotated as "office" on plans not to be used as an office by the owners of the property or requiring to the owners to carry out their main occupation in the same space. It was resolved to support this application.
21/P/2675/FUH	Sherwood 14 The Drive Churchill North Somerset BS25 5PL	Proposed erection of first floor rear extension to form a new bathroom and two bedrooms whilst creating an open plan area for the Kitchen / Lounge / Diner on the ground floor. It was resolved to support this application.
21/P/2503/FUH	The Spruces Doleberrow Churchill North Somerset BS25 5NS	Erection of single storey rear extension. It was resolved to support this application.

8.35pm The Clerk left the meeting and re-joined at 8.45pm.

21-22/FC10L To consider that the Council is recommended to resolve that members of the press and the public be excluded from the meeting during consideration of the following agenda item by reason of the confidential nature of the items of business to be transacted, on the ground that publicity would be prejudicial to the public interest in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

It was resolved that members of the press and the public be excluded from the meeting during

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consideration of the following agenda item by reason of the confidential nature of the items of business to be transacted, on the ground that publicity would be prejudicial to the public interest in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

.21-22/FC10M To consider the permanent appointment of S Diaz.

It was resolved to permanently appoint S Diaz as Parish Clerk.

21-22/FC10N To discuss pension arrangements of the Council

It was resolved that from 1st October the Clerk is designated as eligible to become a member of the Local Government Pension Scheme. This Scheme will be available to all members of Council staff.

21-22/FC10O To appoint further signatories for the Council Bank Accounts.

It was agreed that Councillors J Murray and M Simpson will be added to the list of signatories for the Council Bank Accounts.

21-22/FC10P To receive the Clerks Report.

The report was sent prior to the meeting. The confirmed Councillor Training session will be Wednesday 18th October 2021 at 7.30pm via Zoom.

21-22/FC10RQ To receive matters for information

Councillor R Brafield advised that the grass verge opposite the Clock Tower on Dinghurst Road was overgrown with brambles and the clerk will report this to North Somerset Council. He also asked if a visit to the Church Tower and Clock Tower would be possible for a group of residents. The clerk will contact the Church and the Parish Orderly for availability.

Councillor Murray advised that Churchill and Langford Mutual Aid could secure funding for an employee to act as a point of contact for Churchill and the surrounding parishes. Councillor Murray asked if the Parish Council would support this appointment in principle which they all agreed. A note of thanks to be sent to the PCAA group, in particular Hilary Burn for all their hard work over the last 2 years. Councillor Murray asked if the clerk would follow up the Tree Preservation Order for the Oak and Sycamore trees on the land at Barrowfields as it a conservation area. The applications for the Marketing and Communications will be circulated to the Finance and Personnel Committee. Councillor Murray asked for the Banwell Bypass to be added as a regular item to the agenda. Councillor Baker will inspect the sign at the bottom of Church Lane to see if he can turn the sign and cut back the hedge.

Councillor Johnson asked if the schools could be involved in a discussion on Climate Change. This will be discussed after our informal meeting. Councillor Wilkinson advised that the Churchill and Langford Mutual Aid Group are continuing their service which is working well.

Councillor Simpson advised that the Hall have plans to meet with North Somerset Council regarding plans for the S106 funds for improvements.

The next Parish Council meeting will be Monday 8^h November 2021 at 7.30pm.

End of minutes