

CHURCHILL PARISH COUNCIL



Minutes of the Annual Parish Council meeting held on Monday 5th May 2021 at 7.15 pm remotely via Zoom.

COUNCILLORS PRESENT

| | | | |
|---------------------|-----------------|-----------------|---------------|
| Jackie Bush (Chair) | Bill Carruthers | James Hoddell | Rick Brafield |
| Bill Wilkinson | Jan Murray | Mimi Simpson | Theo Michael |
| Richard Baker | Claudia McVie | Harriet McBride | |

Other Attendees

Clerk to the Council – Ann Boote Finance Officer – Martin Dolton
Councillor Patrick Keating Churchill Mutual Aid Group – Trevor Smallwood
4 Members of the public

- 2122/C/001: To elect a Chairman of the Parish Council and to receive their declaration of acceptance of office as Chair.
Councillor Jackie Bush was nominated and duly seconded as the Chair of the Council for the Council year 2021/22. There being no further nominations this was confirmed by unanimous vote.
Resolved:-
Councillor Jackie Bush is elected Chair of the Council for the year 2021/22 and signed the declaration of acceptance of office.
- 2122/C/002: To elect a Vice Chairman of the Parish Council and to receive their declaration of acceptance of office as Vice Chair.
Councillor James Hoddell was nominated and duly seconded as the Vice Chair of the Council for the Council year 2021/22. There being no further nominations this was confirmed by unanimous vote.
Resolved:-
Councillor James Hoddell is elected Vice Chair of the Council for the year 2021/22 and signed the declaration of acceptance of office.
- 2122/C/003: Apologies - to receive apologies from Councillors for non-attendance.
Apologies had been received from Councillors Simon Glanfield and Robin Jeacocke.

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2122/C/004: Declarations of interest: To receive alteration/amendments to the register of interests: To receive declarations of interest on agenda items.

None Declared

2122/C/005: To confirm and sign the minutes of the meeting held on 12 April 2021. The minutes of the meeting of the Council held on the 12 April 2021 had been previously circulated to all members and were agreed as an accurate record.

Resolved: -

The minutes of the meeting held on 12 April 2021 were confirmed by those present as a correct record and signed by the Chair.

2122/C/006: Public Participation.

A member of the public addressed the meeting regarding their concerns for pedestrian safety on local roads with narrow or no footpaths (pavements) at all. Front Street, Dinghurst Road and Ladymead Lane were mentioned as examples. A suggestion was made that when a new house or houses are built, a pavement outside the property be incorporated into the plan.

Councillor James Hoddell spoke regarding footpaths and the Parish Council's plan to lobby NSC to provide more footpaths/improve current ones. This would form part of the Neighbourhood Plan. He also confirmed that Councillor Jan Murray had been involved in working with NSC on local footpaths & public rights of way, in order to help pedestrians avoid using dangerous roads..

A member of the public addressed the meeting with their concerns relating to the Banwell bypass and its impact on local road safety with the increase in traffic.

A member of the public addressed the meeting with a concern of vehicles travelling at excessive speeds in the Blackmoor area. The meeting discussed the current 20mph signs funded by CPC & installed by NSC. However, it was felt that these signs were placed in totally unsuitable positions on the highway.

A member of the public spoke regarding the issue of flooding in the Blackmoor area. The resident felt that with the recent building of new houses in the area, Blackmoor pumping station was totally inadequate for purpose. The resident confirmed he had written to Wessex Water & he would update the PC with their response.

2122/C/007: North Somerset Council Matters

Councillor Patrick Keating confirmed that the Housing Executive were soon to meet to discuss the Local Plan. He discussed central government's directive to build 20,000 houses & NSC's plan. New developments would be prioritised to first build where existing planning permission had been granted, then to urban areas, lastly villages & green belt land. The meeting felt that cities & towns would be best served with new houses.

Councillor PK spoke regarding the working group being set up to discuss the Banwell by-pass & to encourage PC & resident participation. He agreed to take the concerns of the Parish Council & its residents regarding road safety back to NSC.

After discussion Councillor Keating agreed to request that a member of the

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highways department revisit Lower Langford with a view to relocating the 20mph signs to a more suitable location.

Councillor Jan Murray spoke regarding the Banwell bypass, in particular the fact that this project would create a large increase in traffic along Dinghurst Road, putting pedestrians in increasing danger. Councillor Keating confirmed that creative ways were required to avoid the same issues currently seen in Banwell happening in Churchill.

He confirmed it was this type of issue, which should be discussed at the working groups.

Councillor Keating confirmed that the recent petition from residents of Dinghurst Road & surrounding roads had been passed to the appropriate Team at NSC.

2122/C/008: To receive and approve the draft statutory accounts of the Council for the financial year ending 31st March 2021

Resolved: -

The Council approves the statutory accounts for the council year ending 31st March 2021

2122/C/009: To agree section 1 of the AGAR Annual Return for 2020-21 and sign Section 1 if so agreed

All members had been circulated with a copy of Section 1 (Annual Governance Statement) of the proposed Annual Return for this Council for the year ending 31st of March 2021.

Members unanimously decided that answers to questions 1-8 inclusive should be answered 'Yes', and question 9 was not applicable.

It was agreed that the Chair and the Responsible Finance Officer should sign the statement on behalf of the Council.

Resolved: -

The Council has answered 'Yes' on questions 1-8 inclusive and 'Not Applicable' to question 9 of Section 1 of the Annual Return of this Council for the year ending 31st of March 2021

2122/C/010: To agree section 2 of the AGAR Annual Return for 2020-21 and sign Section 2 if so agreed.

Members had been circulated with a copy of the draft submission of Section 2 of the Council's Annual return for the year ending 31st of March 2021 relating to the accounting statements of the council for the year.

Members unanimously agreed that the draft figures entered in rows 1 to 10 of the document were correct.

It was agreed that the Chair and the Responsible Financial Officer should sign the statement on behalf of the Council.

Resolved: -

That the draft entries in Section 2 of the Council's Annual return for the year ending 31st of March 2021 were correct, approved, and the return should now be submitted together with the required supporting

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documents.

2122/C/011: To receive and agree the payments for May 2021(Schedule attached to agenda)

The detail of payments for authorisation at the meeting had been listed on the agenda and circulated to all members and displayed on the Council's website and noticeboards.

Resolved: -

The payments were agreed as per the agenda. Total expenditure of £8,782.18

Members also considered the current confusion and uncertainty relating to the protocol and legal position for a meeting of full council in June 2021 (i.e. Covid restrictions not permitting such a large gathering indoors, and the temporary legislation enabling councils to meet remotely expiring in May 2021) It was therefore Resolved that, in the event of no meeting being possible in June 2021, the bank account signatories are delegated by the council to approve all payments during June 2021, (the schedule of payments to be made circulated to all councillors), and the June schedule to be then formally ratified at the July meeting of the Council"

2122/C/012: To receive Report from Churchill & Langford Mutual Aid (CLMA)

Mr Trevor Smallwood representative from the CLMA addressed the meeting following his recent report (circulated to all Parish Councillors) on the work of the CLMA.

He confirmed that the services being provided included providing transport for residents to receive their COVID vaccinations, transport to hospitals for appointments and food banks. He confirmed the important need for social interaction for the future.

He confirmed that the group was being supported by & working closely with NSC, the North Somerset Together group. This was a regular meeting to ensure the groups worked together to provide assistance where needed.

Following the recent CLMA report, a request was made that two more representatives from CPC become part of the working group to bridge the gap between the two organisations moving forward.

Mr Smallwood thanked CPC for their continued support.

He also confirmed that the Churchill & Langford Minibus Society had recommenced providing socially distanced transport services for local residents.

2122/C/013: To Consider the appointment of members to Committees and representatives on external organisations.

Members considered the committee structure and membership of those committees for the new Council year 2021/22

Members decided by resolution that the committees and their membership for the 2021/22 council year should be:-

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Resolved: -

Open Spaces & Allotments Committee: Councillors (Jackie Bush), Bill Wilkinson, Rick Brafield, Robin Jeacocke, Mimi Simpson and Harriet McBride.

Leisure Committee: Councillors (Bill Carruthers), Jackie Bush, Rick Brafield, Simon Glanfield, Claudia McVie, James Hoddell, Jan Murray, Richard Baker.

Finance & Personnel Committee: Councillors: (James Hoddell), Jackie Bush, Bill Carruthers, Harriet McBride, Theo Michael, Richard Baker, Jan Murray, Mimi Simpson

Planning Committee – Councillors (James Hoddell), Bill Carruthers, Jackie Bush, Robin Jeacocke, Jan Murray, Claudia McVie, Richard Baker, Theo Michael.

Parish Council roles;

Speed Activated sign management: Simon Glanfield

Facebook Page / Account: Parish Clerk

External Organisations

| | | |
|---|---|--|
| ALCA | | Bill Carruthers |
| AONB | | Robin Jeacocke |
| Avon Wildlife Trust | – | Robin Jeacocke |
| CALRAG | | James Hoddell, Jan Murray, Robin Jeacock |
| CLMS (Churchill & Langford Minibus Society) | – | Bill Wilkinson |
| CLMA | – | Bill Wilkinson, Harriet McBride, Jan Murray |
| (Churchill & Langford Mutual Aid) | | |
| Climate Change | - | Jan Murray, Robin Jeacocke |
| PCAA | | Jan Murray, Robin Jeacocke |
| School Representatives | – | Primary – Jackie Bush Churchill Academy – Richard Baker |
| Speedwatch Co-ordinator | – | Simon Glanfield |
| Strawberry Line | – | Claudia Mcvie |
| War Memorial Committee | – | Jackie Bush, Mimi Simpson |

2122/C/014: To Approve the diary of meetings for the 2021/22 Council year
Members had been circulated with the proposed diary of meetings for the

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new Council year 2021/22. No amendments were made.

The Parish Council discussed the current situation where government legislation dictates that Parish Council meetings are no longer permitted to be held remotely.

Current government COVID rules state no more than six people permitted to meet indoors. This effectively prevents any Parish Council meeting being held indoors, nor would members of the public be permitted to attend.

Resolved: -

Members approved the diary of meetings for the new Council year 2021/220 as presented at the meeting.

The Clerk agreed to keep the Council informed of any updates regarding the recommencement of face to face meetings.

2122/C/015: Planning Matters: -

1. Planning decision Notices

The following Planning decision notices had been issued by NSC in the past month:-

20/P/3121/FUH- Arben Bloom Churchill Green Churchill Winscombe BS25 5QL

Construction of first floor extension to South side of dwelling house over existing single storey extension.

Decision: Withdrawn by applicant.

20/P/3040/FUH- Arben Bloom Churchill Green Churchill Winscombe BS25 5QL

Demolition and re-building of front wall and conversion of 2 No. stables to double garage; conversion of existing garage to workshop with new door and glazed side panels

Decision: Withdrawn by applicant.

21/P/2611/FUH- Manor House Doleberrow Churchill Winscombe BS25 5NT

Conversion of existing garage to annexe to be used in conjunction with the existing dwelling and erection of a front porch to main dwelling.

Decision: Approved

2. Planning Applications for consultee comment by Parish Council:-

21/P/0990/FUH - Church Oak, 7 Hilliers Lane, Churchill, Winscombe, BS25 5NA

Proposed erection of a single storey rear extension

RESOLVED

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Members considered this application by viewing the application detail and plans. After discussion members decided by vote.

Churchill Parish Council is neutral and has no comment to make regarding application 21/P/0990/FUH.

21/P/0749/FUH - Bylanes Pudding Pie Lane Langford Bristol BS40 5EL

Enlargement of existing garage and conversion into reception, study and shower room to create single storey rear and side extension.

Resolved

Members considered this application by viewing the application detail and plans. After discussion members decided by vote.

Churchill Parish Council has no objection to application 21/P/0749/FUH as there is no perceived effect on the environment or neighbourhood

21/P/1078/MMA - Land At Pudding Pie Lane Langford

Minor material amendment to planning permission

20/P/0191/FUL (erection of 3no. two storey dwellings with associated gardens and parking) to allow increase in footprint of building, finished floor levels, materials and colours, relocation of bin store and bike rack and change of hard surface material for parking and part of drive to gravel.

Resolved

Members considered this application by viewing the application detail and plans. After discussion members decided by vote.

Churchill Parish Council has no objection to application

21/P/1078/MMA

as there is no perceived effect on the environment or neighbourhood

21/P/1081/AOC - Land At Pudding Pie Lane Langford

Approval of conditions 10 (construction method statement) and 4 (surface water drainage) relating to application

20/P/0191/FUL (Erection of 3no. two storey dwellings with associated gardens and parking.)

Resolved

Members considered this application by viewing the application detail and plans. After discussion members decided by vote.

Churchill Parish Council has no objection to application

21/P/1081/AOC

as there is no perceived effect on the environment or neighbourhood.

3. Other Planning Matters:

Councillor James Hoddell updated the meeting on the Neighbourhood Plan. He requested that a slot be included in any future Agenda for

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this topic.

JH confirmed that he had invited a representative from Crest Nicholson to attend the next CPC meeting. The purpose being, to discuss the piece of land (currently used as a works compound), which the Parish Council understands an agreement was made for this to be used as a communal space.

2122C/016: Clerk's Report

Members had been circulated with the full report of the Clerk.

Resolved: -

The report of the Clerk is noted.

2122/C/017: Matters for Information

Members raised the following matters: -

Jackie Bush

Following a recent request via the Clerk, Jackie asked if anyone would be willing to put their name forward to represent CPC on a Standards Sub-Committee at North Somerset Council. Bill Carruthers agreed to be the nominee.

Theo Michael

Theo asked if anyone was able to provide an update on the high wall positioned close to the highway at Says Lane. Theo agreed to investigate via the Enforcement Team at NSC.

Jan Murray

Jan informed the meeting that her neighbour who is a tree surgeon, [not the owner of Barrow Field] has approached NSC to consider a Tree Preservation Order on 2 specimen trees in Barrow Field and the row of trees in Church Lane bordering the school. The tree officer reported that the two trees in the field are protected by the Conservation Area and NSC hasn't received any notifications for works to them. The group of trees by the school are owned by the school who have them regularly inspected.

Rick Brafield

Rick informed the meeting that during a recent cricket match the ball had flown over the safety net (Turnpike Close), landed on the roof of a house, which caused a tile to fall into a garden, where the residents were sitting.

It was agreed to bring this matter urgently to the Leisure Committee to find a workable solution from experts. Bill Carruthers agreed to investigate in the meantime.

There being no further business the Chair closed the meeting at 9.20 pm.

CHAIR.....

DATE.....