



## **CHURCHILL PARISH COUNCIL MINUTES**

**Churchill Parish Council Extra Ordinary Meeting held remotely on  
Monday 29 March 2021 at 11.00 am**

### **COUNCILLORS PRESENT**

Councillors: Jackie Bush (Chair), Harriet McBride, Bill Wilkinson, Jan Murray, Mimi Simpson, Theo Michael and Richard Baker.

### **Also Present:**

Ann Boote (Parish Clerk). Martin Dolton (Finance Officer)

### **1920/C/270 Apologies - to receive apologies from Councillors for non-attendance.**

Councillors: Rick Brafield, Bill Carruthers, James Hoddell, Simon Glanfield and Robin Jeacocke.

### **1920/C/278 Declarations of interest: To receive alteration/amendments to the register of interests and to consider any written requests for dispensations. To receive declarations of interest on agenda items.**

None

### **1920/C/279 Public Participation**

No members of the public were present.

### **1920/C/280 The Financial Risk Assessment had been circulated to all members prior to the meeting.**

#### **RESOLVED:-**

The Financial Risk Assessment for the financial year 2020-21 is noted with no further action being necessary.

### **1920/C/281 The Complaints Procedure, Grant Award Policy and Emergency and Crisis Plan Had been circulated to all members prior to the meeting.**

#### **RESOLVED**

The Complaints Procedure is noted with no further action being necessary.

The Grant Award Policy is noted with no further action being necessary.

The Emergency and Crisis Plan is noted with the following actions agreed.

- a) It was agreed to review this plan on an annual basis.
- b) The plan to be part of a future meeting to discuss how the Parish Council would respond in an emergency situation. In particular to provide details of individual responsibilities.

**Items for Information & Future Agenda Items**

The meeting briefly discussed the current new draft website contents.

It was felt that; overall, the new draft website is a great improvement to the current site.

It was agreed that the 'Latest News' section be used to keep residents regularly informed on the most up to date local information.

The meeting agreed that good communication between CPC and local residents was vital, particularly as the local population continues to increase.

As a way to help improve communication, a suggestion was made on the possibility of employing a 'Communications Officer' with funds previously used in publishing the Tower Newsletter, which will no longer be published.

**The date of the next Remote Parish Council Meeting – Provisional Date Monday 12 April 2021**

**CHAIR.....**

**DATE.....**