



## **CHURCHILL PARISH COUNCIL**

### **OPEN SPACES AND ALLOTMENTS COMMITTEE**

#### **Minutes of the meeting held on Monday 15<sup>th</sup> of OCTOBER 2018 at 7.30 pm**

#### **Present :-**

Councillors Sue List (Chair of Committee), Jackie Bush (Chair), Ruth Bruton, Alan Lovell and Trudy Silverton.

**Co-Opted Members:** - Annabel Thomas, Allotment Holder (representing Field 1)

**Also present:** Ann Boote – Assistant Clerk of the Council.

#### **1718/OS/048 Apologies for absence**

No absences

#### **1718/OS/048 Declarations of Interest**

None

#### **1718/OS/049 To confirm and sign the notes of the Open Spaces & Allotments Committee meeting held on 21<sup>st</sup> May 2018**

The Minutes of the meeting held on 21<sup>st</sup> May 2018 had been previously circulated and displayed on the Council's website.

#### **RESOLVED**

The Minutes of the meeting held on 21<sup>st</sup> May 2018 were agreed and signed as a correct record.

#### **1718/OS/050 Public Participation**

No members of the public were present.

## ALLOTMENTS

### **1718/OS/051 Budget vs spend update year to date**

Spending currently on budget. The only anomaly on the budget printout related to code 4215, showing a budget of £4,000 but a spend to date of £5,048. This was due to the new Turnpike Close protective cricket ball net (£4,510) as shown below the entry (Code 6000) this was a transfer to the budget of £4,510 from an earmarked reserve. Therefore, the true spend to date on code 4215 is £538 = well within budget.

### **1718/OS/052 To consider Working Party requirements at Allotments**

A discussion took place regarding the need to create a working party of Allotment Holders. The whole area requires tidying. Tasks include the trimming of hedges, grass cutting and compost areas to be sorted out.

A suggestion was made that Allotment Holders hold regular meetings at the Community area shed to discuss this type of issue.

#### **RESOLVED**

It was agreed that Councillor Sue List would suggest two possible dates for Allotment Holders to attend and undertake the tasks required to improve the Allotment areas.

### **1718/OS/53 To consider Grass Cutting Status**

Ann Boote (Assistant Clerk) informed the meeting that Invitation to Tender for the Grass Cutting Contract is currently open and will be closing on Monday 22 October 2018.

A discussion took place to suggest as the tools (Grass cutter & other gardening equipment) had been made available to Allotment Holders, that they could keep both their own and communal grass areas cut and tidy.

## OPEN SPACES

### **1718/OS/056 To consider an Advertising Sign Using Banners at Dinghurst Road/Bristol Road traffic lights – proposer, Jan Murray (local resident)**

The meeting discussed the possibility of an advertising sign for local events such as local cricket matches, the Village Show etc. Jan Murray (local resident) and Ann Boote (Assistant Clerk) had investigated types of possible signs, costs & suitable locations. The suggested site was at the Dinghurst Road/Bristol Road/New Road traffic lights, on the grass area in front of the bus shelter.

The type of sign discussed consisted of timber posts with metal signs or banners. It was suggested that there be some investigation into a programmable electronic sign, which could be easily altered with each event and would negate the need to purchase replacement banners each time.

The meeting agreed that planning permission would need to be given by North Somerset Council before any final decision was made.

The Committee wished to thank resident Jan Murray for her help with this task.

### **RESOLVED**

It was agreed that Ann Boote (AC) should investigate the options of electronic signage and report back.

#### **1718/OS/057 To consider Floral/Bulb Planting**

Discussion took place regarding the planting of Spring Bulbs. The type of bulbs and planting locations were considered. There was a suggestion of planting Tulips at The Hand. Also planting crocus and snow drops in grass areas such as the triangle at Budgens Store and near the traffic lights of Dinghurst Road. The planting of daffodils opposite the Manse House was also suggested.

### **RESOLVED**

It was agreed that councillor Sue List would purchase suitable bulbs and would inform the Committee Members when help was needed with planting.

#### **1718/OS/058 To consider Christmas Tree & Lights**

Ann Boote (AC) informed the meeting that she had obtained prices for 2 x 20ft Christmas trees from local garden centres. AB also informed the Committee that Crest Nicholson had agreed in principle to provide the funding for both trees. She is currently awaiting confirmation of this. If Crest Nicholson are willing to supply one tree only, then perhaps Bellway Homes would be willing to supply the other.

Christmas lights for the trees were also discussed as we currently do not have sufficient lights to fit 2 large trees. It was suggested that if Crest Nicholson were willing to supply two trees, then perhaps Bellway Homes would be willing to fund the Christmas Tree Lights.

Councillor Sue List suggested involving site managers from Crest Nicholson and/or Bellway Homes to provide staff to erect the Christmas trees.

Suggested location for trees was at the traffic lights of Dinghurst Road/New Road and Bristol Road. The other on the grass next to Churchill C.E.V.C. Primary School in Pudding Pie Lane.

It was suggested that when the lights were turned on that the children from the school and their parents could sing carols and decorate the tree with homemade decorations.

### **RESOLVED**

Ann Boote (AC) to contact Site Manager(s) to ask if they would be willing to provide staff to erect the trees during the last week of November. With a view to having the lights turned on (Primary school location) week commencing 3 December 2018.

Ann Boote (AC) to liaise with Martin Dolton (PC) to investigate suppliers of lights for 2 x 20ft Christmas trees. Suitable battery power for the 4 week period to also be purchased. Bellway Homes to be approached for funding, should Crest Nicholson supply both trees.

**1718/OS/059 To consider Dog Waste Bins**

Ann Boote (AC) reported that all broken/damaged dog waste bins had been replaced by the Contractor. At the present time one bin requires replacement. Unfortunately, the Parish Council currently has no stock. The Meeting was given Information on a recommended replacement bin.

**RESOLVED**

It was agreed that Ann Boote (AC) should instruct the Contractor to replace the broken bin at Broad Oak Road with the Healthguard HGN45 litre dog waste bin (102).

**1718/OS/060 Matters for Information**

Councillor Sue List informed the meeting that a BBQ was taking place at the Allotments to include (donated) fireworks for the children. The meeting discussed the Health & Safety issues that fireworks could potentially cause, in particular fire related accidents to both members of the public and their children.

Noise disturbance relating to the wildlife, nest boxes etc., was also discussed

Councillor Sue list reported that a large banner had been tied to the railings at the Clock Tower and had been there for several weeks. No Committee Members were aware of this.

**RESOLVED**

It was agreed to remove the fireworks from the BBQ tickets and the event itself.

It was agreed that Ann Boote (AC) should contact the owner of the banner to ask them to remove it, giving a notice period of 7 days. If after this period the banner was still in place, then it would be removed and placed on the ground inside the Clock Tower railings for collection.

There being no further Business, the meeting closed at 8.30 pm

**Next scheduled meeting – Monday 21<sup>st</sup> January 2019 (Provisional Date)**