



CHURCHILL PARISH COUNCIL

OPEN SPACES AND ALLOTMENTS COMMITTEE

Minutes of the meeting held on Monday 20 May 2019 at 7.30 pm

Present:-

Councillors: Ruth Bruton, Rick Brafield, Jackie Bush (Chair).

Co-Opted Members: None

Also present: Ann Boote – Clerk of the Council and 2 members of the public

1920/OS/001 To elect a Chair of the Committee for the 2019-20 council year.

Councillor Ruth Bruton was proposed and duly seconded to serve as Chair of the committee. There being no further nominations, it was agreed by unanimous vote.

RESOLVED

Councillor Ruth Bruton is elected as Chair of the committee for the 2019-20 council year.

1920/OS/002 To elect a Vice-chair of the committee for the 2019-20 council year

Councillor Jackie Bush was proposed and duly seconded to serve as Vice-chair of the committee. There being no further nominations it was agreed by unanimous vote.

RESOLVED

Councillor Jackie Bush is elected as Vice-Chair of the committee for the 2019-20 council year.

1920/OS/003 Apologies for absence

Councillor Tim Jessiman

1920/OS/004 Declarations of Interest

Whilst no pecuniary interest would be gained, Councillor Ruth Bruton declared a non-pecuniary interest in Allotment matters as she is an allotment plot holder.

1920/OS/005 To confirm and sign the Minutes of the Open Spaces & Allotments

Committee meeting held on 21st January 2019

The Minutes of the meeting held on 21st January 2019 had been previously circulated and displayed on the Councils website.

RESOLVED

The Minutes of the meeting held on 21st January 2019 were agreed and signed as a correct record.

1920/OS/006 Public Participation

An allotment holder was present and a discussion took place regarding grass cutting at the allotment sites. The meeting was informed that some allotment holders were cutting the grass themselves. The meeting was reminded that the Parish Council invested heavily to provide equipment for this purpose. Allotment Holder, Sue List confirmed that she would continue to provide fuel for the equipment.

A discussion took place regarding two plots which were not being cultivated, Plot 1B (field 1) and plot 1A (field 1).

It was reported that there was an issue with 'fly tipping' at the allotment. Large plastic sheets had been thrown over the fence by the roadside. The high winds resulted in damage to an allotment holders property.

A discussion also took place regarding the dumping of rubbish near the entrance gate.

The meeting were informed that the next BBQ to be held by the Allotment Committee would take place on 31 May 2019. Several other BBQs to take place later in the year, dates to be agreed.

It was confirmed that the Village Show would take place on 21st September 2019.

RESOLVED

It was agreed that Allotment Holder Sue List would continue to keep the grass cutting equipment at her home for security. She would also be refunded for fuel using the funds from the Allotment committee.

It was agreed that the Clerk (Ann Boote) would contact the allotment holders to ascertain if they wished to continue using the allotment plot.

It was agreed that the Clerk (Ann Boote) would contact a contractor and organise removal of the plastic sheeting, plus on this occasion only the rubbish dumped by the entrance gate.

A note to be sent to all allotment holders asking them to dispose of their rubbish.

1920/OS/007 To co-opt 2 key users representatives from the Allotments to the Committee.

Sue List was ere nominated to serve on the committee as co-opted member. There were no other nominations and her co-option was agreed by vote.

RESOLVED

Sue List is elected to serve on the committee as co-opted. No other members were present at this meeting.

ALLOTMENTS

1920/OS/008 Update on Budget vs spend to date 2019-20 Financial Year

The Financial Report shows all expenditure codes are on target and within budget.

1920/OS/009 Update on Allotment Committee.

No members of the Allotment Committee were present.

1920/OS/010 New Chair of the OS&A Committee to arrange to meet new Allotment Holders to show them around and resolve any issues.

RESOLVED

As Chair, Ruth Bruton agreed to be available to meet and resolve any issues raised by new allotment holders.

1920/OS/011 To Discuss fly tipping and dumping of rubbish, in particular the car park area of the allotments.

The Meeting discussed the issue with 'fly tipping' at the allotment. Large plastic sheets had been thrown over the fence by the roadside. The high winds resulted in damage to an allotment holders property.

A discussion also took place regarding the dumping of rubbish near the entrance gate to the allotments.

RESOLVED

It was agreed that the Clerk (Ann Boote) would contact a contractor and organise removal of the plastic sheeting, plus on this occasion only the rubbish dumped by the entrance gate.

A note to be sent to all allotment holders asking them to dispose of their rubbish.

1920/OS/012 To discuss possibility of stand pipes by each allotment plot. Funds

payable by allotment holders, possible fund raising.

A discussion took place regarding the possibility of stand pipes to provide water for each allotment plot.

RESOLVED

It was agreed that the costs and work involved would be cost prohibitive. The maintenance of pipes and possible water leaks difficult to locate. Water consumption would be complicated to administer.

OPEN SPACES

1920/OS/013 Bellway Developments – possible sponsorship of flower beds and floral displays around the parish.

Councillor Bill Carruthers has been in contact with Bellway Developments and discussed the possibility of sponsorship of flower beds and floral displays around the parish.

The meeting discussed the fact that floral donations were already provided by North Somerset Council. A suggestion was made that perhaps Bellway Development would be prepared to provide a living Christmas tree for the parish as a lasting contribution.

The Clerk (Ann Boote) informed the meeting that she had been liaising with Crest Nicholson regarding the possibility of them providing a living Christmas tree for the Parish and is currently awaiting their response.

RESOLVED

Councillor Bill Carruthers to liaise with Bellway to discuss the possibility Of providing a living Christmas Tree for the Parish and inform the Clerk (Ann Boote) with a view to obtaining planning permission from North Somerset Council.

1920/OS/014 To discuss the collection of free floral donations from North Somerset Council.

The meeting were informed that no date has been received as yet from North Somerset Council regarding the collection of the free floral donations. In previous years collection was at the end of May, the beginning of June.

Due to the collection day tending to be during the week, the committee members in attendance were unable to provide any help with collection.

RESOLVED

The Clerk (Ann Boote) would send a message to ask if any other members of the Council would be willing to help with the collection.

1920/OS/015 To discuss the purchase of flowers/perennials and bulbs for planting around the ‘Hand’ area. The purchase of shrubs and climbing plants for planting in front of the fencing at the ‘Hand’ area.

A discussion took place regarding the purchase of bulbs and types of plants to

be used at the 'Hand' area of the Parish, including the fencing.

RESOLVED

It was agreed that the best time to undertake the planting would be later in the year (when the ground would be softer) around the time of the next meeting. This would enable to the Committee to choose & purchase appropriate plants.

1920/OS016 To discuss the possibility of two living Christmas trees for 2019. Sponsorship by local housing developers. Planning consent requirements from North Somerset council.

The Clerk (Ann Boote) informed the meeting that she had been liaising with Crest Nicholson regarding the possibility of them providing a living Christmas tree for the Parish and is currently awaiting their response.

A suggestion was made that perhaps Bellway Development would be prepared to provide a living Christmas tree for the parish as a lasting contribution.

RESOLVED

Councillor Bill Carruthers to liaise with Bellway to discuss the possibility Of providing a living Christmas Tree for the Parish and inform the Clerk (Ann Boote) with a view to obtaining planning permission from North Somerset Council.

1920/OS/017 To discuss advertising signage for local events.

A discussion took place regarding the signage options of advertising local events. The first option was to use a 'banner' type sign. The second was a permanent metal sign. Both signs could be altered to advertise different events.

The meeting also discussed possible site locations, for good visibility and to avoid any issues with obstruction or causing issues with road safety. A suggestion was made of locating the sign next to the bus shelter on A38 at the Dinghurst/New Road junctions.

RESOLVED

The majority agreed that the permanent metal sign looked more professional and long lasting.

It was agreed that the Clerk (Ann Boote) and Chair (Jackie Bush) would visit the designer to discuss layout, design and cost.

1920/OS/018 Update on Budget vs Spend to date 2019/20 Financial Year

The Financial Report shows all expenditure codes are on target and within budget

1920/OS/019 Matters for information

The Chair (Jackie Bush) informed the meeting that Airport Parking vehicles had once again been parked in the Community Club car park. Notices had

been placed on vehicles and were moved immediately.

The Chair (Jackie Bush) also informed the meeting that a resident from the flats in the car park area had a dog and had been seen on several occasions letting the dog wander onto the sports and play areas. The Chair spoke to the resident and explained this was unacceptable.

There being no further Business, the meeting closed at 8.30pm

Next scheduled meeting – Monday 23 September 2019

Signed by Chair of Committee

Date