



CHURCHILL PARISH COUNCIL

OPEN SPACES AND ALLOTMENTS COMMITTEE

Minutes of the meeting held on Monday 20th June 2016 at 7.30 pm

Present :-

Councillors Brenden Hill, Sue List, Valerie Langley, and Trudy Silverton.

Also present : Martin Dolton – Clerk of the Council

One allotment plot holder.

1617/OS/001 To elect a Chairman for the ensuing year.

Councillor Valerie Langley was nominated and duly seconded to serve as Chairman for the 2016-17 year. There being no further nominations, she was elected by vote.

RESOLVED

Councillor Valerie Langley is elected as Chairman of the Open Spaces and Allotments Committee for the 2016-17 year.

1617/OS/002 To elect a Vice Chairman for the ensuing year.

Councillor Sue List was nominated and duly seconded to serve as Vice Chairman for the 2016-17 year. There being no further nominations, she was elected by vote.

RESOLVED

Councillor Sue List is elected as Vice Chairman of the Open Spaces and Allotments Committee for the 2016-17 year.

1617/OS/003 Apologies for absence.

Councillor Bill Caruthers
Allotments Holders;- Clare France, Sharon Thompson, Ruth Lamb.

1617/OS/004 Declarations of Interest.

NIL

1617/OS/005 To confirm and sign minutes of meeting held on 25th January 2016.

The minutes of the meeting held on 25th January 2016 were agreed and signed as a correct record.

1617/OS/006 Public Participation

An allotment holder raised issues relating to the grass cutting and gate padlock at the allotments. The committee advised that these would be under consideration later in the meeting.

1617/OS/007 To co-opt 2 key user representatives from the allotments to the Committee.

RESOLVED:-

That Annabelle Thomas will represent Field 1 Allotment Holders on the committee, and a plot holder from Field 2 would be confirmed in due course.

1617/OS/008 Tree Wardens update.

No Tree Wardens present, no report available.

Councillor Valerie Langley commented that she had equipment including Hi Viz jackets, tools and gloves in storage at her premises for use if required.

ALLOTMENTS

1617/OS/009 Matters arising from the June 2016 allotments inspection

A list of matters worthy of attention was circulated to members.

It was agreed that action was required by a working group of allotment holders which Councillor Sue List would co-ordinate, on several areas at the site.

It was also agreed that :-

RESOLVED:-

- (i) The Clerk would purchase a new padlock for the site to a maximum value of £75.00.
- (ii) The Clerk would purchase plastic ground covering pegs to a maximum value of £50.00.
- (iii) The Clerk would convey the issues relating to the grass cutting at the site to the manager of the grass cutting contract
- (iv) The Clerk would seek contact with The Brandon Trust in WSM and another contractor, in an effort to obtain a quote for remedial work at the site.

1617/OS/010 Budget Update

The detail of the spend against budget for the allotments was presented to the committee. No issues arose.

1617/OS/011 Matters for Information

No matters presented

OPEN SPACES

1617OS/012 To discuss any additional summer work for the Parish Orderly and to refer to July Full Council for agreement.

No specific matters raised.

1617/OS/013 Burial Ground

- (a) To review the burial ground fees for 2016 and to consider any amendments to the regulations to be recommended to Full Council for approval.**

Members were circulated with and considered the current fees relating to the Burial Ground.

RESOLVED:-

Having considered and reviewed the Council's Burial Ground fees, no changes would be made for the 2016/7 year.

- (b) To consider any maintenance work required at the burial ground.**

The Clerk commented on the weed growth on the central path, and would be asking the Grass Cutting contract manager to visit the site and deal.

Issues were raised about the usage of the car park by persons from the Academy school. It was agreed that Councillor Brenden Hill would ask the Council's representative (Councillor Simon Hegarty) to raise this with the school.

1617/OS/014 Floral planting

Discussion took place on various aspects of the planting in the Parish. It was agreed that Councillor Valerie Langley would liaise with the Village Orderly, Michele, in relating to the replanting of the raised bed at The Hand Statue area. It was also suggested that a new account be commenced with Cleeve Garden Nurseries to ensure a wider selection of plants available in future. It was felt that there was scope for a trellis and evergreen climbers to be placed at the back edge of the land on which The Hand statue is sited. Councillor Brenden Hill will assess and report back.

RESOLVED:-

That a new account would be opened with Cleeve Garden Nurseries.

1617/OS/015 Bins & Signs

The Clerk updated members with substantial issues and communications with residents relating to the Dog Bin situated near Orchard Walk in Front Street. Due to objections by the land owner and health risk issues that had become evident, the bin had been removed today.

It was agreed that the situation would be monitored relating to the requirement for a dog bin in that area, and if necessary members would assist by assessing the area in future to find an alternative appropriate site.

Councillor Brenden Hill updated members with progress on the various repairs and upgrades to the fingerpost signs in the Parish, and that he was currently seeking a metal work company to assist in making a new base for one of the posts.

Members raised concerns about the general state of the main highways signs in the village, in that several of them were obscured by overgrowth.

RESOLVED:-

The Clerk to ask NSC Highways to give attention to the signs in the Parish as some are obscured by overgrowth.

1617/OS/016 Bus Shelters

Councillor Brenden Hill reported that he would be attending to re-installing the sign at the bus shelter near Budgens.

There were no other known issues.

1617/OS/017 Budget Update

The detail of the spend against budget for the open Spaces Cost Centre was presented to the committee. No issues arose.

1617/OS/018 Matters for Information

No matters reported

There being no further Business, the meeting closed at 9.00pm.

Next meeting – 26th September 2016