



CHURCHILL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 8th April 2019 at Churchill Community Club, Ladymead Lane, Churchill.

COUNCILLORS PRESENT

(Chair) Councillor Jackie Bush (JB)
Councillor Bill Carruthers (BC) Councillor Ruth Bruton (RB)
Councillor Trudy Silverton (TS)
Councillor Sue List (SL)

Other Attendees:

Clerk of the Council – Martin Dolton
No members of the public

1819/C/160 Apologies: to receive apologies from Councillors for non-attendance

Councillors Devereux Clutterbuck, Brenden Hill, Simon Glanfield, Georgie Collett and James Hoddell.

(Sarah Shaw, NSC Parish Liaison Officer also sent apologies)

1819/C/161 Declarations of interest: To receive alteration/amendments to the register of interests: To receive declarations of interest on agenda items.

NIL

1819/C/162 To confirm and sign the minutes of the meeting held on 11th March 2019.

The Minutes of the meeting of the Council held on 11th March 2019 had been previously circulated to all members and were agreed as an accurate record.

RESOLVED:-

The Minutes of the meeting held on 11th March 2019 were confirmed by those present as a correct record and signed by the Chair.

1819/C/163 Public Participation

There were no members of the public present.

1819/C/164 North Somerset Council Matters

Members raised considerable concerns about the A368 Bath Road road closures currently in operation – with apparent unnecessary complete closure of the complete length of the road and severe disruption being caused. The Clerk will update NSC Highways and ask them to visit the area and take action.

- 1819/C/165** **To review and note the report of the independent internal auditor**
The report of the independent internal auditor (B Bowen) had been circulated to all members prior to the meeting.
- RESOLVED:-**
The interim report of the independent internal auditor is noted with no actions being recommended or deemed necessary
- 1819/C/166** **To review and note the Financial Risk Assessment for the financial year 2018/19**
The Financial Risk Assessment had been circulated to all members prior to the meeting.
- RESOLVED:-**
The Financial Risk Assessment (March 2019) is noted with no further action being necessary.
- 1819/C/167** **To agree final arrangements and roles for the Annual Parish Meeting to be held on 15th April 2019 at the Memorial Hall**
Members discussed and considered the necessary arrangements to be made for the Annual Parish Meeting the following week (Monday 15th April 2019) to be held at the Memorial Hall at 7.30pm. Various roles and functions were agreed and allocated.
- 1819/C/168** **To consider a new road name relating to Planning Application 18/P/2883/FUL (Land To The North West Lyncombe Farm Churchill Green Churchill = 3 dwellings)**
A request had been received from North Somerset Council relating to the naming of a new road on a development of three houses in Churchill Green. The developer had suggested the name 'Woodland View'.
Having considered this members agreed that it was an appropriate name for the road.
- RESOLVED:-**
The Parish Council agrees with the name of 'Woodland View' as an appropriate name for the new road at the development of three houses in Churchill Green.
- 1819/C/169** **To note the report from the Finance & Personnel Committee meeting held on 25th March 2019.**
The minutes of the meeting of the Finance & Personnel Committee meeting held on the 25th of March 2019 had been circulated to all members and posted on the council's website prior to this meeting.
The committee had considered and approved several matters including the end of year update on spend against budget, the consideration of having all meeting papers published on the website with the agenda, and the annual staff salary increments.
JB as Chair then informed the meeting of a staffing matter which will necessitate a potential re-structuring of current staff, and in view of this an additional meeting of the Finance & Personnel Committee had been arranged for Monday 29th April 2019 to bring recommendations back to full council in May 2019.

RESOLVED:-

The report of the Finance & Personnel committee is noted.

1819/C/170 To consider and allocate future bank cheque signatories

There are currently four bank signatories for the Council's bank accounts. Two of those signatories are not remaining as members of the council after 2nd May 2019. In order to maintain the required level of signatories members discussed the need to appoint further members.

RESOLVED:-

Churchill Parish Council names the bank signatories with effect from 13th May 2019 for the Council's bank accounts as:- Councillors Jackie Bush, Devereux Clutterbuck, James Hoddell, Bill Carruthers and Tim Jessiman.

1819/C/171 To consider a quote for ditch clearance & fencing to resolve the car park drainage issues

A quote had been obtained to resolve the car park drainage and flooding issues by the re-excavation of a ditch in the corner of the children's play area and erecting a protective fence.

RESOLVED:-

The quote of £1,625.24 (+ VAT) from Greenways Grounds Maintenance to conduct the work of excavating the ditch and erecting protective fencing is accepted and approved.

1819/C/172 Planning Matters:-

(a) Planning decision Notices

The following Planning decision notices had been issued by NSC in the past month:-

- *19/P/0253/FUH : Merry Mead, Front Street, Churchill : Retrospective Application for a replacement outbuilding.*
Approved by NSC.
- *17/P/5455/OUT : Land adjacent to Ancarva House, Ladymead Lane : Erection of 9 dwellings*
Refused by NSC (out of keeping with character of local area, increased road traffic, increased danger to pedestrians on non footpath road, increased surface water flooding outside the site).
- *Appeal Notice : 18/P/2512/FUL : Land opposite Churchill House, Churchill Green : Erection of a new dwelling.*
Appeal made by applicant against NSC decision to refuse.

(b) Planning Applications for consultee comment by Parish Council:-

(i) 19/P/0255/FUH : 21 Stockmead, Langford

First Floor extension above existing single storey side extension

Members discussed and considered this application having viewed the plans and detail submitted, and a councillor having looked at the matter in detail. Members decided:-

RESOLVED :-

Churchill Parish Council supports application 19/P/0255/FUH as it does not appear to have any effect on the neighbourhood or environment.

(ii) 19/P/0720/FUH : Sunrising, Bristol Road

Erection of a double garage and conversion of existing single garage to a bedroom

Members were unable to consider this application as the detail required to consider it were not available on the NSC website in time for a full consideration.

(c) Other Planning Matters

BC as the liaison councillor for the Bellway (A38) development site, informed the meeting that he had been in contact with one of the sales team at the site who had indicated that Bellway may be willing to sponsor some of the flower arrangements in the village. This would be considered at the next meeting of the Open Spaces & Allotments Committee.

1819/C/173 Accounts. – To receive and confirm payment for April 2019.

The detail of payments for authorisation at the meeting had been listed on the Agenda and circulated to all members and displayed on the Councils website and notice boards.

RESOLVED:

The payments were agreed and signed with total agenda expenditure of £5,200.48.

1819/C/174 To receive the Clerks Report

Members had been in receipt of the written report of the Clerk. No issues were raised.

RESOLVED:-

Members note the report of the Clerk.

1819/C/175 To receive matters for information

No matters were raised.

There being no further business the Chair closed the meeting at 8.24pm.

CHAIR

DATE

Next scheduled meeting – Monday 13th May 2019 (AGM)