

CHURCHILL PARISH COUNCIL

LEISURE COMMITTEE

Minutes of the meeting held on 19th October 2015 at 7.30 pm in the Community Club, Ladymead Lane, Churchill.

Present; Councillors Brenden Hill, Jackie Bush, Dev Clutterbuck, Sue List and Simon Hegerty. John Binding (FC), Neil Hickman (FC), Dave Eckett (CC), Mike Legge (CC) and Parish Clerk Aleana Baird.

15.15 To receive apologies for absence.

Apologies had been received from Councillors

16.15 To receive Councillors declarations of interest.

NONE

17.15 To confirm and sign minutes of meeting held on 18th May 2015.

RESOLVED: that the minutes of the meeting held on 18th May 2015 were confirmed by those present at that meeting as a correct record and signed.

18.15 Public Participation

No members of the public were present.

19.15 Budget 2015/16 update and to discuss the budget requirements for 2016-17.

The budget for this year still had £6,760 currently available with £254.17 committed expenditure for work completed and awaiting invoice. The discussion for how this will be spent was covered in later agenda items.

The Committee discussed a number of projects they would like to progress next year including resurfacing under the climbing equipment in the children's play area, a new piece for older children and adult fitness equipment in the Skatepark area. An informal meeting of Councillors was to be organized to look at equipment catalogues prior to gaining prices for products and installation.

The Clerk would provide catalogues and also look into prices of surfacing seen at the Field of the Year awards (also installed at Yatton PC play area) and enquire with Yatton PC regarding the adult fitness equipment they were having installed.

The budget 2016-17 discussion resulted in the following recommendations to the Finance Committee.

4350 – Play Area Maintenance	£ 500
4351 – Play Area Improvements	£4,000
4352 – Cricket Club Maintenance	£ 1,000
4353 – Cricket Club Improvements	£ 3,000
4354 – Football Club Maintenance	£ 0.00
4355 – Football Club Improvements	£ 0.00
4356 - Community Club Maintenance	£2,000
4357- Community Club Improvements	£3,500
4358 – Turnpike Field	£500

TOTAL £14,500 (no increase in overall budget requirement for 2016-17)

The expenditure under Football Club codes was to be merged with the Community Club maintenance & Improvements codes. It was felt that it was all within the frame of the building and that detail of expenditure can be monitored using the detailed nominal ledger report. The Football codes have to be retained with zero budgets next year to produce the budget reports that compare last year to this year, if allocated nothing the accounts system will take them out automatically once they are no longer needed for reporting.

20.15 Play Areas

- **To consider any actions required further to the Annual Inspection Report and site walkabout.**

The Annual Report had highlighted one medium risk item on the swing frame for the twin swings. It was a concern that the base of the frame was deteriorating and required attention. The Clerk was to speak to B2F and ask for ways it maybe repaired without buying a whole new frame.

21.15 To consider the specifications for the field cutting contact.

The following were issues with the grass cutting which would need to be highlighted under next year's new contract; strimming around the pitch side fence posts, Turnpike needed mowing every month as the contract dictates, cut right up to the hedge around the fields. The Cricket Club would like the field mown twice a week from 1st May to end of August, the Clerk would get a price for this number of additional mows in order to decide if it was viable to include this in the specification for the new contract.

22.15 To discuss the cross over period between the end of the cricket season and the start of the football season.

There had been a disagreement between the Clubs over football being played on the top pitch at the same time as a cricket match. Further to discussion the Clubs agreed to communicate better by the exchange of fixtures and in future make sure there was no overlapping of the times at which they play.

23.15 Football & Community Club Matters.

- **Cricket club contribution to the Football Clubs running costs.**

The Cricket Club yearly contribution was due; it was paid at the end of the meeting.

- **Electrical supply to the new container.**

The Football Club would like a double socket and light in the storage container; the Clerk would gain a quote.

- **To consider a quote for the tumble dryer vent at the Community Club.**

RESOLVED: to accept a quote for £35 to install the tumble dryer vent.

*** The Clerk was also asked to gain a quote to install new locks (normal keys) on the internal doors and two new small gates in the hedge from the pitches into the adjacent field to allow for safe ball collection and to make the pitches more 'animal proof'.

24.15 Cricket Club matters.

- **To receive an update on progress and plans for the Cricket Club 2015-16 including the new patio and electrical supply.**

RESOLVED: that the Clerk instruct Western Power Distribution to bring the 3 phase supply on to the field at the quote price £700.44 ex vat.

The cost of any housing for the supply was to be ascertained and taken to the next suitable meeting. If possible the quotes for the new patio were to be taken to the Nov/Dec Council meeting.

- **The use of the football club changing rooms.**

This was covered under earlier discussions.

- **Security of the field.**

Further to discussion about security measures the Club had undertaken it was stressed that no keys should be left in the Cricket Pavilion.

25.15. To receive matters for information and future agenda items.

Future Agenda - Signage for Sports Clubs.

26.15 Date of next meeting.

Monday 22nd February 2015.

The meeting closed 8.55 pm.