



## CHURCHILL PARISH COUNCIL



### LEISURE COMMITTEE

#### Minutes of the meeting held on Monday 22nd May 2017 at 7.30 pm.

##### Present :-

Councillors Jackie Bush, Brenden Hill, Sue List, Dev Clutterbuck, and Simon Glanfield\*  
Representatives from The Churchill Cricket Club and Churchill Football Club.

Also present : Martin Dolton – Clerk of the Council

(\*Councillor Simon Glanfield joined the meeting at 7.48pm)

##### **1718/L/001 To elect a Chairman for the ensuing year.**

Councillor Brenden Hill was nominated and duly seconded to serve as Chairman for the 2017-18 Council year. There being no further nominations, he was elected by unanimous vote.

##### **RESOLVED**

Councillor Brenden Hill is elected as Chairman of the Leisure Committee for the 2017-18 year.

##### **1718/L/002 To elect a Vice Chairman for the ensuing year.**

Councillor Sue List was nominated and duly seconded to serve as Vice Chairman for the 2017-18 Council year. There being no further nominations, she was elected by unanimous vote.

##### **RESOLVED**

Councillor Sue List is elected as Vice Chairman of the Leisure Committee for the 2016-17 year.

##### **1718/L/003 Apologies for absence.**

None received

##### **1718/L/004 Declarations of Interest.**

All members of the Parish Council present, declared a non-pecuniary interest in Item 9 (minute 1718/L/009 below) 'Management of the Community Club Building' as the Parish Council own the building and land.

##### **1718/L/005 To confirm and sign minutes of meeting held on 27th February 2017.**

The minutes of the meeting held on 27th February 2017 were agreed and signed as a correct record.

##### **1718/L/006 To co-opt key user representatives from the Sports Club's to the Committee.**

**RESOLVED:-**

That (names to be provided in future) will represent the Football Club;

That Ian Chadwick and a further person (name to be notified) will represent the Cricket Club.

**1718/L/007 Public Participation**

No members of the public or press were present.

**1718/L/008 Budget 2017/18 update.**

Members noted that at this early stage in the financial year the spend against budget had been minimal, and planned expenditure to date was within budget.

**1718/L/009 To consider the future management of the Community Club building and make recommendations to full Council.**

The Community Club is currently operated by the committee of the Football Club. Notification had been received that the committee members were standing down and no resources would be available to continue the responsibility for the Club building.

The committee discussed this matter fully and considered the options. After discussion it was agreed that the committee will recommend to the next meeting of the full council (12<sup>th</sup> June 2017) that:-

**RESOLVED:-**

The Leisure Committee recommends to full Council that:-

- With effect from the 1<sup>st</sup> of July 2017 the Parish Council will assume responsibility for the Community Club building.
- In order to improve the facility of the building and make it fit for community hire, the Clerk, in consultation with the Chair of the Leisure Committee, is authorised to spend up to £1,000.00 in refurbishment of the building, including a deep clean, new tables, repaint of walls.
- The Clerk is to liaise with the current committee of the football club to arrange and agree matters relating to fixtures and fittings.
- In the short and medium term (to the end of the current Council year 31<sup>st</sup> March 2018) the Clerk will be responsible for overseeing the management and refurbishment of the building, and liaise with the Football Club teams, the Cricket Club, and any other prospective users.
- A working group of the Parish Council should now be formed to advise the full Council on arrangements for the long term management and usage of the building.

**1718/L/010 Play Areas**

**(a) To consider quotes for replacement of safety matting**

Members considered quotes obtained for the replacements, using like for like grass safety matting, and specialist long term bonded mulch surfaces as an alternative. It was agreed that a long term solution should be applied. To enable the cost of such a solution to meet budget requirements a

virement would be required.

**RESOLVED:-**

That the Leisure Committee recommend to the full Parish Council that:-

- Having considered different quotes for the replacement of the safety surfaces of three pieces of equipment in the Play Area, the quote by GB Sports Ltd of £9,945.00 be accepted to replace the current sunken matting with a long life bonded mulch surface.
- That the Council authorise a virement of £9,945.00 from general reserves to the 'Play Area Maintenance' budget to cover this expenditure.

(b) **To consider a quote for repairs to the internal area of grass by the main gate,**

Members were provided with a copy of a quote for these repairs which had been highlighted on the quarterly safety inspections as a potential trip hazard.

**RESOLVED:-**

That the quote of £185.00 by Back2Front Landscapes Ltd be accepted and the work approved

**1718/L/011 To note an update on the progress of a feasibility study relating to the provision of a Trim Trail.**

The Clerk reported that he had met with representatives of two suppliers to seek plans and estimates for a potential provision. Further estimates and ideas would be sought from other suppliers, and all findings reported to this committee when known.

**1718/L/012 Football Club Matters.**

**'Going Forward' – update on arrangements for the club teams etc.**

John Binding informed the committee that as he would be stepping down from his committee role, other persons were being sought to manage and operate the actual teams. It is hoped that the teams will continue to play at the site and persons taking over responsibility would be advised to liaise with the Clerk about the future use of the Club building facilities.

**1718/L/013 Cricket Club matters.**

To receive an update on progress and plans for the Cricket Club including:-

(a) **Renewal & rewiring of internal electrics – progress**

The internal rewire had now been completed. All members of the committee and the Cricket Club commented on the high standard of work and the improvement made.

(b) **Connection to newly installed electricity supply at edge of field**

This matter would be considered and finalised at the October meeting of this committee, with a view to the work taking place after the end of the

current season.

**(c) Provision of a skip**

**RESOLVED:-**

It was proposed, duly seconded, and agreed by vote, that a mini-skip would be provided behind the cricket pavilion for the disposal of an accumulation of debris and rubbish.

**(d) 'Going Forward' - to consider making recommendations to full Council relating to the long term project of provision of shower / toilet facilities to the pavilion.**

Players from Cricket Club activities currently use the shower and toilet facilities at the community club building. Members of the Cricket Club had for many years held the wish that consideration be given to the extension of the pavilion to provide toilet and shower facilities within. It was felt that the time had come to put this to the full Parish Council to seek their views and decide whether or not they would wish to progress such a project. If members of the Council did wish to do so, it would clearly have to be a considerable investment and would take perhaps three years to get to finalizing the provision.

**RESOLVED:-**

- That the Leisure Committee recommend that the full Parish Council meeting now consider whether they wish to progress a project of the provision of an extension at the cricket pavilion for shower and toilet facilities.
- If the Parish Council does wish to progress such a project, an Ear Marked Reserve fund be commenced forthwith with a sum of £10,000.00.
- The Clerk to liaise with the Cricket Club to formulate a full project plan in terms of three year investment, staging the employment of the services of a planning consultant / surveyor, planning consent application, and phased building.

**1718/L/014 To receive matters for information and future agenda items.**

- (i) Representatives of the Cricket Club drew members attention to the long term viability of the Turnpike protection nets, the damaged caused to land behind the pavilion by badger activity, and the problems with moles on the outfield.
- (ii) Councillor Jackie Bush had earlier read out a letter that had been received from a resident complimenting the Cricket Club on their activities and attitude towards assisting the young persons within the community.

There being no further Business, the meeting closed at 8.54pm.

**Next meeting – 16<sup>th</sup> October 2017**