



CHURCHILL PARISH COUNCIL



LEISURE COMMITTEE

Minutes of the meeting held on Monday 16th October 2017 at 7.30 pm

Present :-

Councillors:- Jackie Bush, Brenden Hill, Sue List and Simon Glanfield
User Representatives : Mike Legg, Ian Chadwick (Churchill Cricket Club)

Also present : Martin Dolton – Clerk of the Council, and 2 other members of the Churchill Cricket Club.

1718/L/015 Apologies for absence.

Councillor dev Clutterbuck

1718/L/016 Declarations of Interest.

None.

1718/L/017 To confirm and sign minutes of meeting held on 22nd May 2017.

The minutes of the meeting held on 22nd May 2017 were agreed and signed as a correct record.

1718/L/018 Public Participation

No members of the public or press were present.

1718/L/019 Budget vs Spend 2017/18 update.

Members were provided with copies of the current budget status for items relating to the committee.

The Clerk explained various aspects of the status report, and no issues were raised.

1718/L/020 To Consider Budget Requirements for 2018/19 Financial Year to go forward to Finance Committee.

The Clerk explained that the budget heads and allocations would change for the next financial year. It was agreed that building maintenance requirements would remain, but improvement requirements would become subject of a separate process of recommending projects and improvements to the full council meetings for the creation of earmarked reserve funds where approved.

1718/L/021 Play Areas & Field

- (a) **To consider and appropriate action from the Annual Inspection and recent quarterly inspection**

The Annual and recent quarterly play area inspection reports had not flagged any urgent action required.

(b) To plan any winter work required

None considered necessary

(c) To consider quotes for the development of a Trim Trail around the field and make any recommendation to full Council

Members were presented with 2 quotes (3rd sought but not forthcoming) for the provision of the equipment for this project. Having examined the diagrams and illustrations of the equipment available and proposed by suppliers, members voting unanimously to recommend the following to full council:-

RESOLVED:-

The Leisure Committee recommends to full Council that:-

- The Council accepts the quote and therefore orders work from Sovereign Play Equipment to the value of £16,515.67
- The Council authorises virements of funds to cover the cost of these works by virement of :-
£1,500.00 from EMR 326 'Fitness Equipment' to EMR 322 'Trim Trail',
£4,000.00 from current year budget code 4351 'Play Equipment' to EMR 322 'Trim Trail',
and £6,016.00 from General reserves to EMR 322 'Trim Trail'.

1718/L/022 To consider future action relating to the Turnpike Close Protective Cricket Net

The net is showing signs of serious wear and tear and will undoubtedly require replacement within the coming 2 years or so. The net will require considerable expenditure and the council should start setting money aside now. As there would be various options available, including a raise/lower net as now, but also a more permanent stronger net (which would require an application to vary the planning consent) it was agreed that residents of Turnpike Close would be invited to the next meeting of this committee to discuss such options with the committee members.

RESOLVED:-

- The Committee recommends to full Council that an Earmarked Reserve fund is commenced with the sum of £15,000.00.
- The Clerk will commence research on the options and cost implications of a replacement net.

1718/L/023 Community Club Matters.

The Clerk updated members that the deep clean of the building would take place for a week commencing Monday 23rd October 2017.

The Clerk advised members on the action he had taken resulting from the recent full building professional Fire Risk Assessment.

It was agreed that a locksmith would be asked to assess the appropriate lock requirements of the building, as it is now felt that the locks should be changed and control of all key access regained.

1718/L/024 Football Club Matters.

None raised – no club representative present.

1718/L/025 Cricket Club matters.

To receive an update on progress and plans for the Cricket Club including:-

(a) Quotes for connection to newly installed electricity supply at edge of field

The Clerk presented to the meeting three quotes for the connecting of the supply.

RESOLVED:-

It was agreed that the quotes from Back2front Landscaping Ltd (trenching) and IRH electrical (Cable and Connection) were approved and purchase orders to be issued

(b) Update on the Project to build an extension to the pavilion

The Clerk informed members that NSC has been requested to provide a written confirmation that the Section 106 funds (£38,500) would be allocated to this project. NSC were unable to provide this at present as they await the signed copy of the contract with Crest Nicholson developers. Once the document from NSC had been received, the Clerk will put to the Council a plan to progress the project.

1718/L/026 To receive matters for information and future agenda items.

Members of the Cricket Club asked if they could keep the long grass in the Turnpike field cut to shorter length during the 2018 season as cricket balls had been lost this year. It was agreed that this could take place as the council's grass cutting contract only has the area cut down three times per year.

There being no further Business, the meeting closed at 8.45pm

Next scheduled meeting – 26th February 2018