

## **CHURCHILL PARISH COUNCIL**

Minutes of the Parish Council meeting held on Monday 13<sup>th</sup> June 2016 at 7.30 pm in Churchill Community Club, Ladymead Lane Churchill.

### **COUNCILLORS PRESENT**

(Chair) Councillor Jackie Bush	Councillor Valerie Langley
(Vice Chair)Councillor Brenden Hill	Councillor Trudy Silverton
Councillor Dev Clutterbuck	Councillor Sue List
Councillor Alan Lovell	Councillor David Hurst

### **Other Attendees**

Clerk of the Council- Martin Dolton. No members of the public were present.

In attendance :- Councillor Liz Wells North Somerset Council

**1617/C/021: Apologies - to receive apologies from Councillors for non-attendance.**

Apologies had been received from Councillors Graham Fortune, Simon Hegarty, Bill Caruthers and Simon Glanfield.

Mr Mark McGregor, North Somerset Council Parish Liaison Officer also sent apologies.

**1617/C/022: Declarations of interest: To receive alteration/amendments to the register of interests: To receive declarations of interest on agenda items.**

None

**1617/C/023: To confirm and sign the minutes of the meeting held on 9<sup>th</sup> May 2016.**

The minutes of the meeting of the Council held on the 9<sup>th</sup> of May 2016 had been previously circulated to all members and after minor amendment of spelling were agreed as an accurate record.

**RESOLVED:-**

The minutes of the meeting held on 9<sup>th</sup> May 2016 were confirmed by those present as a correct record and signed by the Chair.

**1617/C/024: Public Participation.**

No members of the public were present.

**1617/C/025: (a)To receive report from District Councillor.**

Councillor Liz Wells of North Somerset Council reported :-

- That North Somerset Council (NSC) had by vote recommended refusal of the appointment of a Metro-Mayor
- Having held discussions with other Councillors and senior officers at NSC it has been agreed that an officer from Highways will meet with representatives from this Parish Council to consider issues relating to the A38/Says Lane.

**(b) Parish Liaison Officer Report.**

Mr Mark McGregor NSC had tendered apologies

**1617/C/026: Planning Matters**

**(a) To Receive Planning Decision Notices and Information**

**Decision notices:-**

16/P/0686/F : Mr Cashman, Rosedene, Bristol Rd, Churchill

Consent : Single Storey Extension

16/P/0894/F : Laurel House, Bath Road, Langford

Consent : Single storey side extension

16/P/0596/F : St Marys House, Langford Road, Langford

Consent : External Alterations

**Information :-**

- Planning Information that Western Power have applied to place an overhead power line between two existing towers, from a point East of Wrington to the Stock Lane Sub Station, Langford.

**(b) Matters for decision regarding development in the Parish.**

**(i) To consider the future constitution and remit of the current Planning Development Group**

A report had been previously circulated to all members of the Council by the Group. It was agreed that the Group would remain as a Working Group of the Council and report as necessary to the full Council.

**(ii) To consider the contribution towards and detail of, the provision of a new footway in Pudding Pie Lane**

Previously circulated detail and plan drawing.  
Although members had in the past allocated an Ear Marked Reserve to contribute towards this provision, this had now been superseded by the provision being included in Section 106 submissions relating to development in the area.

**RESOLVED :-**

The Parish Council has no comment to make on the proposed plans for the footway, and believe it should be implemented at the very earliest opportunity. The funding is now subject of a Section 106 submission relating to planning development in the area, and

therefore the Parish Council will not be making a separate contribution.

**(c) Planning Applications :-**

- i) **16/P/1164/HHPA** : 5 Birch Drive, Langford, BS40 5HG  
Prior approval for erection of a single storey rear extension with a pitched roof that would extend beyond the rear wall of the original house.

Members considered the proposed development, and by vote agreed to :-

**RESOLVED:-**

The Council supports Application 16/P/1164/HHPA as they believe it will not result in adverse effect on neighbours or surroundings.

**1617/C/027: To consider staff training needs relating to RBS Rialtas**

Members considered a request from the Clerk to attend a training course relating to the Financial Management software system.

**RESOLVED:-**

That the Council approve the attendance of the Clerk on a half day course on the Financial Management software system at a cost of £175.00 + VAT.

**1617/C/028: Accounts.- To receive and confirm the payments for June 2016.**

The detail of payments for authorisation at the meeting had been listed on the agenda and circulated to all members and displayed on the Council's website.

**RESOLVED:-**

The payments were agreed and signed with total agenda expenditure of £5,140.70

**1617/C/029: Clerk's Report**

Members considered the previously circulated report detailing implementation status of decisions of Council and other matters of Interest.

**RESOLVED:-**

The Clerk's report as circulated is noted.

**1617/C/030: To consider the Co-Option of a resident to the Council**

Due to the unforeseen inability of the resident to attend, this matter was deferred to the July meeting of the Council

**Prior to discussion of the following Item of the Agenda (1617/C/031)**

**Members agreed the following resolution:-**

'That the public be excluded from the meeting during consideration of agenda item 11 on the ground that publicity would be prejudicial to the public interest by reason of the confidential nature of the business.

**1617/C/031: CONFIDENTIAL ITEM :-To consider the completion of Probationary Period of a staff member**

(The Clerk Mr Dolton also left the meeting for this agenda Item).

Members considered the completion of the probationary period as in the contract of the Clerk

**RESOLVED:-**

The appointment of the Clerk is confirmed as permanent on his satisfactory completion of the contractual probationary period.

**1617/C/032: Matters for Information**

i) Councillor Valerie Langley requested that details of listed buildings within the Parish be obtained – Clerk to action

ii) Councillor Valerie Langley commented on vehicle parking issues in Stockmead. Clerk to make PCSO aware, but if legally parked on highway no action can be taken.

iii) Councillor Alan Lovell requested that the Council consider the issue of ID cards to all members, and showed a sample to the meeting. Agreed that the Clerk would research and action.

iv) Councillor David Hurst commented on the ongoing issues relating to HGV use and general traffic management on the A38, requesting that it be discussed by Council in future.

v) Councillor Dev Clutterbuck informed the meeting that the Financial Regulations would be reviewed by the upcoming meeting of the Finance and Personnel Committee, and a report given to full council relating to any amendments recommended.

vi) The Chair of the Council, Councillor Jackie Bush, updated all present on the informal meeting held on 6<sup>th</sup> June with members from Burrington Parish Council. Several matters of common interest had been discussed including : housing / planning, traffic, flooding, and broadband issues for Burrington. It had been agreed that similar meetings would be held on an informal basis twice yearly.

**Meeting closed at XXXXpm.**

**CHAIRMAN.....**

**DATE.....**