



## CHURCHILL PARISH COUNCIL

### FINANCE AND PERSONNEL COMMITTEE

#### Minutes of the meeting held on Monday 27<sup>th</sup> March 2017 at 7.30 pm

#### **Present :-**

Members of Committee:- Councillors Dev Clutterbuck (Chair of Committee), Jackie Bush, Alan Lovell, and Graham Fortune (Vice Chair of Committee).

Also present : Martin Dolton – Clerk of the Council

#### **1617/FP/028 Apologies for absence.**

Councillor David Hurst.

#### **1617/ FP/029 To confirm and sign the minutes of the meeting held on 28<sup>th</sup> November 2016.**

The minutes of the meeting held on 28<sup>th</sup> November 2016 were agreed and signed as a correct record.

#### **1617/ FP/030 Declarations of Interest from Councillors.**

NIL (it was agreed that The Clerk should leave the meeting for consideration of part of Item 1617/FP/034)

#### **1617/ FP/031 Public Participation**

There were no members of the public present

#### **1617/FP/032 To consider the end of Financial Year Spend vs Budget**

Members had been in receipt of the latest update of spend vs budget for the current financial year.  
Members worked through the detail noting the underspend for the financial year, and no issues were raised.

#### **RESOLVED :-**

The spend vs budget for the current financial year is noted to be well within the budget set and no issues are apparent.

#### **1617/ FP/033 To allocate the Councillor quarterly internal audits for the year 2017 - 18**

Allocation :- Quarter 1 Audit – July 2017 = Councillor Graham Fortune

Quarter 2 Audit – October 2017 = Councillor Alan Lovell

**1617/ FP/034 To consider the annual salary increments for staff**

Members considered a report by the Clerk outlining current salaries for the staff and their contractual agreements.

**RESOLVED :-**

Both staff of the council are awarded an incremental rise w.e.f. 1<sup>st</sup> April 2017 in line with their contracts of employments.

**1617/FP/035 Matters For Information**

None raised

There being no further business the meeting closed at 8.20pm.

- Next Scheduled Meeting : Monday 3<sup>rd</sup> July 2017 (Provisional)

Signed by Chair of Committee .....

Date .....