



## **CHURCHILL PARISH COUNCIL MINUTES**

**Churchill Parish Council Meeting held remotely on  
Monday 12 October 2020 at 7.15pm**

### **COUNCILLORS PRESENT**

Councillors:	Jackie Bush (Chair)	Simon Glanfield
	Jan Murray	Rick Brafield
	Bill Wilkinson	James Hoddell
	Mimi Simpson	Robin Jeacocke
	Bill Carruthers	

### **Also Present:**

Ann Boote (Parish Clerk),	Sarah Shaw (Parish Liaison Officer),
Patrick Keating (NS Councillor)	Julie Berchall (PCSO)
3 members of the public	

### **1920/C/191 Apologies - to receive apologies from Councillors for non-attendance.**

Councillors: Sue List, Dev Clutterbuck,  
Richard Branchflower, Area Officer at North Somerset Council

### **1920/C/192 Declarations of interest: To receive alteration/amendments to the register of interests and to consider any written requests for dispensations. To receive declarations of interest on agenda items.**

None

### **1920/C/193 To confirm and sign the minutes of the meeting held on 14 September 2020**

The minutes of the meeting of the Council held on the 14 September 2020 had been previously circulated to all members and were agreed as an accurate record.

### **RESOLVED:-**

The minutes of the meeting held on 14 September 2020 were confirmed by those present as a correct record and signed by the Chair.

#### **1920/C/194 Public Participation**

A member of the public addressed the meeting on several subjects including:-

The proposed Bristol Airport Expansion. He suggested that if local people had to travel further afield to other airports around the UK using their cars, this would cause more harm to the environment than using a local airport. Should the expansion go ahead this could result in an increase of companies setting up in the vicinity & in turn create jobs for local people.

He also expressed concern regarding the Parish Council providing funds to the PCAA group to oppose the airport expansion. In particular, the fact that these funds were raised by precept, making it public money. He suggested that opposition to the proposed airport expansion may not be necessarily the wish of all residents.

He agreed the Banwell by pass was inevitable & that the first phase would create issues with traffic. However, felt the second phase, would take traffic away from Churchill

#### **1920/C/195 North Somerset Council Matters**

A request was made to Sarah Shaw (Parish Liaison Officer) to investigate the lack of 30mph signs through the village on the A38 from Budgens Store to the traffic lights at Dinghurst Road junction. It was also felt that the current speed sign needed to be larger.

Councillor Patrick Keating (NSC) updated the meeting on the following items:-

The refuse contract between NSC and Biffa would not be renewed. There would be a company created and owned by NSC to provide refuse services locally.

PK confirmed the Local Plan Challenges document was currently being reviewed & he thanks the Parish Council for their input. The document would include the Officers ideas on traffic, employment, housing etc.

PK informed the meeting that the government were seeking to reduce the size of local authorities & suggestions had been made to amalgamate some areas of Somerset.

Information on the current situation of Churchill Sports Centre had been circulated prior to the meeting.

The meeting was informed that a new Planning Officer (Ursula Fay) has been employed by NSC & is now responsible for the proposed planning application at Dinghurst Road.

**1920/C/196 Introduction of newly appointed PCSOs Julie Berchall & Cathryn Turner**

Julie Berchall, one of our new PCSOs introduced herself at the meeting. She confirmed that her role as a PCSO was a full time post. Julie has worked within the local area for the past six years. Her colleague Cathryn Turner (also full-time) has worked locally for the past 14 years. Julie expressed her hope to become engaged locally and provide help when & where needed. Their contact information is available on the CPC website.

**1920/C/197 Introduction of Richard Branchflower, Area Officer at North Somerset Council**

Richard Branchflower was unable to attend the meeting. He did provide a report on his role within NSC, which has been circulated to Parish Councillors.

**1920/C/198 To consider the Co-option of two residents as Councillors and receive their declaration of office, if co-opted to the Council**

Following consideration and vote by the council it was unanimously agreed that Theo Michael and Richard Baker be co-opted to the Parish Council as a Councillor.

**RESOLVED**

Theo Michael and Richard Baker are co-opted as a councillor member of Churchill Parish Council

**1920/C/199 Donation to support the Parish Council's Airport Association's (PCAA) Appeal against proposed airport expansion by Bristol Airport.**

Jackie Bush (Chair) informed the meeting that following a discussion with the Finance Officer, she confirmed £517.00 remained of the £2000.00 annual Grant funding. JB reminded the meeting that these funds were public funds and any grant applications should be considered thoroughly and fairly. The Parish Council should be aware of all local groups and residents who may need funds over the coming months.

A discussion took place regarding supporting the appeal against the proposed airport expansion of Bristol Airport.

**RESOLVED**

A vote was taken and it was agreed to provide the sum of £275 towards the PCAA opposition of the expansion of Bristol Airport. The funds to be made available following receipt of a completed grant application form.

**1920/C/200 Choose 'Climate Change' Lead from Parish Council**

The meeting suggested the most suitable Councillor for this role would be Robin Jeacocke. Unfortunately, Robin had to leave the meeting prior to this item being discussed.

**RESOLVED**

It was agreed to ask Robin Jeacocke if he would be willing to become the CPC liaison for Climate change.

**1920/C/201 Update on Churchill Sports Centre**

Jan Murray informed the meeting that resident Jill Maycock was currently heading a working party to liaise with North Somerset Council to progress the current situation at Churchill Sports Centre.

**1920/C/202 Flooding in Churchill**

A discussion took place regarding the recent flooding in Churchill from the water 'run off' from the Mendip Hills. With blocked drains the water has been unable to drain sufficiently. With the introduction of new housing, the flooding has become worse. Many residents have complained and are finding the current situation intolerable, whilst walking on the main A38 through Churchill.

A report from Councillor Robin Jeacocke was circulated giving in-depth background information and data on local flooding issues.

The meeting agreed without substantial improvement in local drainage the flooding problems would continue and not improve.

**RESOLVED**

Sarah Shaw agreed to request that NSC investigate & unblock the current water drains along the main road (Stag & Hounds) down to the slip road at Budgens.

It was agreed that the Parish Clerk liaise with Richard Branchflower (Area Officer) to discuss improvements on the current inadequate drainage system along this route.

**1920/C/203 Planning Matters:-**

**(1) NSC Decision Notices**

**The following Planning decision notices had been issued by NSC in the past month:-**

20/P/1775/MMA - Tankards Ladymead Lane Langford Bristol BS40 5EF  
Minor material amendment for the variation of condition 2 (approved plans) of permission 18/P/3324/FUL (Erection of a new dwelling and formation of a new vehicular access following demolition of existing curtilage outbuildings) to change roof materials from standing seam metal

roof to slate effect tiles  
Decision: **Approved**

20/P/0542/FUL - Wood View The Batch Churchill Winscombe BS25 5PP  
Change of use of land to a small camp site from April to October and  
the siting of 2 no yurts and associated composting toilets and showers  
Decision: **Approved**

20/P/1350/FUH- Rock Villa Doleberrow Churchill Winscombe BS25 5NS  
Proposed first floor side extension to existing detached dwelling.  
Decision: **Approved**

20/P/1072/FUL - Land At Pudding Pie Lane Langford  
Erection of 2no. dwellings with attached garaging  
Decision: **Approved**

### **Planning Applications for consultee comment by Parish Council:-**

20/P/1710/FUL - Churchill Green Farm Churchill Green Churchill BS25  
5QH

Proposed subdivision of the existing curtilage and buildings which  
comprise the former Churchill Green Farm to create two separate dwelling  
units each with their own separate curtilages.

#### **RESOLVED**

Members considered this application by viewing the application detail and  
plans. After discussion members decided by vote.

Churchill Parish Council has no objection to application 20/P/1710/FUL  
as there is no perceived effect on the environment or neighbourhood

20/P/2007/FUH - Old Farm Churchill Green Churchill Winscombe BS25  
5QL

Demolition of existing barn and erection of new 2no bedroom annex  
ancillary to the main dwelling

#### **RESOLVED**

Members considered this application by viewing the application detail and  
plans. After discussion members decided by vote.

Churchill Parish Council has no objection to application 20/P/2007/FUH  
as there is no perceived effect on the environment or neighbourhood

20/P/2008/FUH - Low Poplar Barn Stock Lane Langford Bristol BS40 5ER  
Proposed two storey rear extension and internal alterations

**RESOLVED**

Members considered this application by viewing the application detail and plans. After discussion members decided by vote.

Churchill Parish Council has no objection to application 20/P/2008/FUH as there is no perceived effect on the environment or neighbourhood

20/P/2066/FUH - 8 Stockmead Langford Bristol BS40 5JD Proposed two storey side extension

**RESOLVED**

Members considered this application by viewing the application detail and plans. After discussion members decided by vote.

Churchill Parish Council has no objection to application 20/P/2066/FUH as there is no perceived effect on the environment or neighbourhood

20/P/2108/FUL - Land Opposite Churchill House, Churchill Green, Churchill

Application to remove condition 4 (limit to siting of no more than 2no. lodges) attached to planning permission 20/P/1011/FUL (variation of condition 2 of the approved plans under 14/P/0898/F (Change of use from agricultural land to holiday accommodation with erection of 2no chalets and associated parking and access relocated off Common Lane) for a revision of the site layout plan, the parking layout and repositioning of the waste and recycling store and bicycle storage.)

**RESOLVED**

Churchill Parish Council objects to application 20/P/2108/FUL on the grounds of

- imposed occupation restriction increases substantially the ability of the LPA to enforce non-permanent occupation (in pursuit of CS5 and other objectives)
- The case study cited by the applicant refers to stationing of holiday caravans in an established holiday park. The applicant has permission to build two *fixed* (and well appointed) holiday lodges and
- The location is not on an established holiday park.
- The location is outside of the village boundary.
- Conditions 2 and 5 of the existing permission do not provide sufficient control to the LPA without the 11-month restrictive condition.

20/P/2111/MMA - Managers Flat, Winston Hotel, Bristol Road, Churchill minor material amendment to planning permission 20/P/1146/FUH (two storey front extension, new roof over single storey element and new dormer to front elevation) to allow for alteration to extension roof design/pitch with omission of dormer to front elevation and replacement with 2no. gables above windows.

**RESOLVED**

Members considered this application by viewing the application detail and plans. After discussion members decided by vote.

Churchill Parish Council has no objection to application 20/P/2111/MMA as there is no perceived effect on the environment or neighbourhood

20/P/2176/FUL - Oak House, Pudding Pie Lane, Langford, Bristol. BS40 5EL

Proposed erection of an Agricultural barn 18.28m x 9.1m to hold agricultural machinery and hay.

**RESOLVED**

Members considered this application by viewing the application detail and plans. After discussion members decided by vote.

Churchill Parish Council has no objection to application 20/P/2176/FUL as there is no perceived effect on the environment or neighbourhood

20/P/2203/FUH – Sunrising, Bristol Road, Winscombe, BS25 5NJ  
Proposed conversion of existing garage into an annex to serve the existing dwelling.

**RESOLVED**

Members considered this application by viewing the application detail and plans. After discussion members decided by vote.

Churchill Parish Council has no objection to application 20/P/2203/FUH as there is no perceived effect on the environment or neighbourhood

**(2) Other Planning Matters**

JH informed the meeting that the £10,000 grant application towards the Neighbourhood Plan was well underway.

**1920/C/204 Accounts.- To receive and confirm the payments for October 2020**

The detail of payments for authorisation at the meeting had been listed on the agenda and circulated to all members and displayed on the Council's website and noticeboards.

**RESOLVED**

The payments were agreed as per the agenda. Total expenditure of £5539.67.

**1920/C/205 To receive and note a report from the Finance Officer relating to the spend to date against budget**

**RESOLVED:-**

The Council note the spend to date against budget report, with no issues or concerns to date.

**1920/C/206 To receive and consider a report from the Finance Officer relating to the staff annual salary review**

**RESOLVED:-**

The Council approves the increased salaries of staff to be implemented forthwith (backdated to 01.04.20). This is within the current financial year staffing salary budget.

**1920/C/207 To receive and consider a report from the Finance Officer relating to a recommended temporary (Covid19) amendment to Financial Regulations.**

**RESOLVED:-**

It was agreed that the following paragraph (numbered 5.5) be added to Financial Regulations.

**5.5 Temporary Payment Arrangements – Covid 19 Pandemic:-**

During the crisis of the global Covid 19 pandemic, it is acknowledged that to continue a cheque writing/signing process has the potential to cause danger to Councillor signatories and Council staff. Therefore, the Finance Officer (RFO) will arrange circulations of all payments on a schedule to all Councillors and the Finance Officer is authorized to make all payments by electronic transfer.

**1920/C/208 To receive and note a report from the Finance Officer relating to the completion of the annual external audit for the Financial Year 2019-20.**

**RESOLVED:-**

The Council notes the completion of the annual national external audit of accounts for the year 2019/2020 by PKF Littlejohn, duly certified by the auditors and certifying that the return and accounting procedures have been in accordance with proper practices and no matters are brought to the attention of the Parish Council.

**1920/C/209 Clerk's Report**

Members had been circulated with the full report of the Clerk.

Members discussed the need to move forward with the design of a new updated website. It was agreed that the Clerk would circulate the latest website costings and design information. A meeting to discuss this would be organized with a view to agreeing on a web design company.

**RESOLVED:-**

The report of the Clerk is noted.

The Clerk to organise a meeting to discuss web site design company options.

**1920/C/210 To receive matters for information and future Agenda items**

**Councillor Simon Glanfield**

SG informed the meeting that the street lighting on the Broad Oak Estate had changed to an extremely bright white light, which appeared to be on permanently.

Sarah Shaw agreed to investigate.

**Councillor Bill Wilkinson**

BW asked who was responsible for the broken bench on the green area alongside the bus shelter at Dinghurst Road traffic lights. The Clerk confirmed CPC was responsible and repairs had been organised.

**Councillor Bill Carruthers**

BC informed the meeting that the local Post Office Stores in Front Street, was currently for sale.

**Councillor Rick Brafield**

RB informed the meeting that overgrown hedges along Dinghurst Road and Front Street were causing issues with drivers and pedestrians

**Councillor James Hoddell**

JH requested sight of the flashing traffic sign for use on a local road in Upper Langford.

JH also mentioned the large block wall recently built on Says Lane, which was an eyesore and out of keeping with the location.

Sarah Shaw confirmed she would investigate whether planning permission was required for such an installation.

**Councillor Richard Baker**

RB informed the meeting that a he had noticed a runway of brightly lit bollards had been installed at the Churchill Academy building. These appeared to be lit well into the night.

**Councillor Jan Murray**

JM asked the meeting whether the ancient hedgerow surround the field opposite her property entrance should be kept as a hedgerow & not allowed to be chopped down in favour of trees.

JM also requested a 30mph speed limit sign be installed in the area of Bramble Cottage at Hillier's Lane. It was suggested that the flashing traffic sign be used at this location when James Hoddell had finished using it on the A368 location.

JM informed the meeting of her concerns regarding the proposed extending of a lorry park in Sandford at the Thatcher's business premises. She was concerned this would increase traffic volume.

A short discussion took place regarding the Planning For The Future government White Paper.

There being no further business the Chair closed the meeting at 9.40pm

**The date of the next Remote Parish Council Meeting – Provisional Date Monday 9 November 2020**

**CHAIR.....**

**DATE.....**