

CHURCHILL PARISH COUNCIL

Minutes of the Annual Parish Council meeting held on Monday 9th May 2016 at 7.30 pm in Churchill Community Club, Ladymead Lane Churchill.

COUNCILLORS PRESENT

Councillor Brenden Hill	Councillor Simon Glanfield
Councillor Sue List	Councillor Bill Carruthers
(Chair) Councillor Jackie Bush	Councillor Dev Clutterbuck
Councillor Alan Lovell	Councillor David Hurst
Councillor Valerie Langley	

Other Attendees

Clerk of the Council- Martin Dolton, and 7 members of the public.

1617/C/001: To elect a Chairman of the Parish Council and to receive their declaration of acceptance of office as Chair.

Councillor Jackie Bush was nominated and duly seconded as the Chair of the Council for the Council year 2016/17. There being no further nominations this was confirmed by vote.

RESOLVED:-

Councillor Jackie Bush is elected Chair of the Council for the year 2016/17.

1617/C/002: To elect a Vice Chairman of the Parish Council and to receive their declaration of acceptance of office as Vice Chair.

Councillor Brendon Hill was nominated and duly seconded as the Vice Chair of the Council for the Council year 2016/17. There being no further nominations this was confirmed by vote.

RESOLVED:-

Councillor Brendon Hill is elected Vice Chair of the Council for the year 2016/17.

1617/C/003: Apologies - to receive apologies from Councillors for non-attendance.

Apologies had been received from Councillors Graham Fortune, Trudy Silverton, Simon Hegarty, North Somerset Councillor E Wells, and Mr M McGregor North Somerset Council Liaison Officer.

1617/C/004: Declarations of interest: To receive alteration/amendments to the register of interests: To receive declarations of interest on agenda items.

None

1617/C/005: To confirm and sign the minutes of the meeting held on 11th April 2016.

The minutes of the meeting of the Council held on the 11th of April 2016 had been previously circulated to all members and were agreed as an accurate record.

RESOLVED:-

The minutes of the meeting held on 11th April 2016 were confirmed by those present as

a correct record and signed by the Chair.

1617/C/006: Public Participation.

A resident addressed the Council about planning application 16/P/0798/O relating to a proposed development of 8 residences in land off Front Street, Churchill. He expressed his objections to the proposed development based on issues of safety, outside the settlement boundary, not being in keeping with the heart of the village, diversion or loss of a well used public footpath, and overlooking / privacy issues.

Two other residents spoke agreeing with the objections and particularly emphasising the danger to schoolchildren and other road users along Front Street.

Several residents made comment about recent issues with the North Somerset Council Planning portal as they had been unable to access it for several days, and telephone calls did not result in response communication. It was agreed that the Clerk would request an extension of the deadline for comments from the case officer at North Somerset Council.

1617/C/007: (a)To receive report from District Councillor.

Councillor Liz Wells of North Somerset Council had presented apologies.

(b)Parish Liaison Officer Report.

Mark McGregor of North Somerset Council had presented apologies.

1617/C/008: Planning Matters

(a) To Receive Planning Decision Notices and Information

Decision notices:-

15/P/2820/F : Little Court, Church Lane, Churchill

Extension of time limit for demolition of existing and replacement dwelling- 2 years from decision (1st May 16) due to exceptional circumstances.

15/P/0527/F : Yew Tree Barn, Bath Road, Langford

Installation of 4no solar panels on rear West facing roof – Permission refused due to detrimental impact on Grade II building – harming the rural character of heritage asset.

16/P/0701/F : Land at Rear of Small Animal Hospital, Langford, Churchill

Permission granted for erection of a single storey building to house an MRI scanner.

Information :-

- S106 submission re PPL(2) formulated by Cllr Alan Lovell is being submitted to NSC this week – all comments received from Cllrs by deadline have been positive about the work conducted by Cllr Lovell.
- Sites & Allocation response has now been submitted to NSC
- Letter from Enforcement Team at NSC Development & Environment confirming that they are now investigating the issue

of erection of stables without planning consent at land off Stoney Lane, Bath Road, Langford.

- The Clerk reported that he had now made contact with a senior NSC officer who had indicated that a site meeting with Councillors of this Council could now take place.
- Those present wished to record their gratitude to Councillor Dev Clutterbuck for his work relating to planning applications being considered at this meeting.

(b) Matters for decision regarding development in the Parish.

(c) Planning Applications :-

i) 16/P/0798/O : Land off Front Street Churchill BS25 5NB

Outline application for the erection of 8no. dwellings, formation of new vehicular and pedestrian access, provision of associated highway and drainage infrastructure and landscaping. Improvements to footpaths. All matters reserved except access.

Members considered varying aspects of the proposed development, and by vote agreed to :-

RESOLVED

The Council **DO NOT** support Application 16/P/0798/O
Councillors reasoned:-

- There has been a substantial negative reaction from residents in the immediate vicinity of the proposed development and the wider area of the community
- The proposed development would add a serious road safety concern for all road users on Front Street, Churchill, and in particular to school children who regularly use the route past the proposed exit from the site in a very restricted width road with no footpath.
- The safety issues to other road users could not be mitigated by provision of a pedestrian path due to the width of public highway available.
- There is insufficient parking allocation on the proposed site for other than minimum requirements, and any additional vehicles visiting or being used by residents would congest a highway that cannot deal with such addition.
- The proposed site would result in the re-routing or loss of a well used public footpath thereby restricting the enjoyment of amenity to residents of the area
- The exit from the site could not be constructed so as to provide a sufficient splay of vision for vehicles leaving the site
- The proposed development breaches the village settlement boundary
- The proposed development is out of character with the immediate surroundings in the heart of a historic village setting

ii) 16/P/0894/F : Laurel House Bath Road Langford Churchill BS40 5EB
Erection of a single storey side extension

RESOLVED: to recommend supporting application 16/P/0894/F. The proposed extension would have no impact on surroundings

iii) 16/P/0940/F : Greengates Skinners Lane Churchill BS25 5PW
Erection of a single storey extension to form new annexed accommodation

RESOLVED: to recommend supporting application 16/P/0940/F.
Councillors considered the proposed extension would have no impact on surroundings

1617/C/009: To Agree Section 1 of the Annual Return for the Year 2015-16

All members had been circulated with a copy of Section 1 (Annual Governance Statement) of the proposed Annual Return for this Council for the year ending 31st of March 2016.

Members unanimously decided that answers to questions 1-8 inclusive should be answered 'Yes', and question 9 was not applicable.

It was agreed that the Chair and the Clerk should sign the statement on behalf of the Council.

RESOLVED:-

The Council has answered 'Yes' on questions 1-8 inclusive and 'Not Applicable' to question 9 of Section 1 of the Annual Return of this Council for the year ending 31st of March 2016.

1617/C/010: To Agree Section 2 of the Annual Return for the Year 2015-16

Members had been circulated with a copy of the draft submission of Section 2 of the Council's Annual return for the year ending 31st of March 2016 relating to the accounting statements of the council for the year.

Members unanimously agreed that the draft figures entered in rows 1 to 10 of the document were correct, and that row 11 should be answered 'No' as the council did not manage any Trust funds or assets in that year.

It was agreed that the Chair and the Clerk (as Responsible Financial Officer) should sign the statement on behalf of the Council.

RESOLVED:-

That the draft figures entered in rows 1 to 10 of Section 2 of the Council's Annual return for the year ending 31st of March 2016 were correct, and that row 11 should be answered 'No' as the council did not manage any Trust funds or assets in that year.

1617/C/011: Committees AND Representation on Other Bodies

Members considered the committee structure and membership of those committees for the new Council year 2016/17.

Members decided by resolution that the committees and their membership for the 2016/17 council year should be :-

RESOLVED:-

Open Spaces & Allotments: Councillors Valerie Langley, Sue List, Brenden Hill, Trudy Silverton, and Bill Carruthers.

Leisure: Councillors Jackie Bush, Brenden Hill, Sue List, Dev Clutterbuck, Simon Hegarty and Simon Glanfield

Finance & Personnel: Councillors Jackie Bush, David Hurst, Alan Lovell, Dev Clutterbuck and Graham Fortune.

Planning Development Working Group – Councillors Alan Lovell, Graham Fortune, David Hurst, Simon Hegarty and Simon Glanfield

The Tower Working Group – Councillors Graham Fortune & Bill Carruthers.

Parish Council roles;

Guardian to the Defibrillator: Graham Fortune

Speed Activated sign management : Brenden Hill.

External Organisations

PCAA –	Graham Fortune & David Hurst
Hinckley Connection –	Graham Fortune
Strawberry Line –	David Hurst & Valerie Langley
Speedwatch Co-ordinator –	David Hurst & Graham Fortune
School Representatives –	Jackie Bush & Simon Hegarty
Minibus Society –	Brenden Hill
War Memorial Committee –	Alan Lovell & Jackie Bush
AONB –	Bill Caruthers
ALCA –	Valerie Langley
Avon Wildlife Trust –	
Parish Liaisons to NSC on flooding matters –	Alan Lovell & Bill Caruthers

1617/C/012: To note that this Council has now been awarded ‘Quality Status’ under the Local Council Award Scheme

Members noted that confirmation had now been received that this Council had now been awarded Quality Council status following the application to the Local Council Award Scheme. Members considered this a considerable and welcome achievement and agreed unanimously that their particular gratitude should be sent by formal letter to the former Clerk, Aleana Baird.

RESOLVED:-

Members noted the considerable and welcome achievement that this Council had now been awarded Quality Council status following the application to the Local Council Award Scheme. A letter of gratitude to be sent to the former Clerk Aleana Baird.

1617/C/013: To note future reductions in the Council Tax Support Grant from North Somerset Council

The Council had received a letter from North Somerset Council to the effect that due to budget restrictions the Council Tax Support will reduce by approximately 33% per year for the next three years to reach zero. This has financial implications for income to this council.

RESOLVED:-

The council note that the Council Tax Support will reduce by approximately 33% per year for the next three years to reach zero.

1617/C/014: Neighbourhood Plan

In November 2015 the council had resolved that they suspended further progress on the Plan in light of circumstances. It has recently been indicated that such a Plan remains of use to have an impact on future development in the parish. The council do not have the resources to devote to the formulation of such a plan, and after discussion it was agreed:-

RESOLVED:-

The Parish Council relinquishes the lead role for a Neighbourhood Development Plan & informs NSC and other interested parties of this decision. If CALRAG or other interests wish to proceed with a Neighbourhood Development Plan the Parish Council will provide whatever support & assistance is available.

1617/C/015: Diary Of Meetingsfor the Council Year 2016/17

Members had been circulated with a draft diary of meetings for the year 2016/17. One amendment was made and the diary was then agreed.

RESOLVED:-

The diary of meetings for the year 2016/17 as circulated is agreed with one amendment

1617/C/016: To consider arrangements for telephone contact with the Clerk

The Clerk updated members on payment arrangements for the 'Vonage' telephone system provision. It was agreed that the resolution of April 2016 would stand, and that the Clerk would pay the invoices and claim as an expense

RESOLVED:-

The payment arrangement of the Clerk paying for the provision of the Vonage telephone system and then claiming is approved.

1617/C/017: Accounts.- To receive and confirm the payments for May 2016.

The detail of payments for authorisation at the meeting had been listed on the agenda and circulated to all members and displayed on the Council's website. Two invoices for payment had been received since the publication of the agenda and are detailed below.

RESOLVED:-

The payments were agreed and signed with total agenda expenditure of £5,958.01 + late additional payments of £936.00 as below.

*** **NOTE** the Clerk had written 2 cheques for invoices not on the agenda that had arrived between the publishing of the agenda and the meeting.

1. North Somerset Council £648.00 - Annual Report / The Tower Printing
2. North Somerset Council £288.00 – Dog Bin emptying.

Final total of payments £6,894.01 approved.

1617/C/018: CONFIDENTIAL ITEM :- Lease at Former Doctor's Surgery

Prior to consideration and discussion of this item, the Council voted to pass the following resolution:-

RESOLVED:-

'That the public be excluded from the meeting during consideration of this item on the ground that publicity would be prejudicial to the public interest by reason of the confidential nature of the business'

Members then considered matters relating to the lease, and an application by the leaseholder relating to the length of the lease.

RESOLVED:-

The Council have considered a further application by the leaseholder and resolve that the previous resolutions of September 2015 and November 2015 remain as decided. The lease period will be for 99years.

1617/C/019: Clerk's Report

- i) Recent meeting with the NSC area officer – future walkabouts will be conducted by the Clerk and the NSC area officer in addition to issues as they occur / reported.
- ii) Contact had been received from Cllr Steve Eastment at Congresbury Parish Council re potential joint working on HGV issues Brinsea Rd / Stock Lane. It was agreed that Councillor Bill Caruthers would make contact and report back to the council as necessary.

1617/C/020: Matters for Information

i) Councillor Bill Caruthers suggested that Mr Nigel Appleton could be co-opted into the vacancy on Council. It was agreed that Mr Appleton could be approached to assist the Planning Development Working Group as a co-opted member.

ii) Councillor Valerie Langley asked councillors to consider their duties at the annual parish meeting next year

iii) Councillor Sue List informed members of the village show date of 10th September, and asked for assistance with distributing the brochures.

iv) Councillor Jackie Bush made comment relating to the service provided by the Plymouth Flyer coach service, and suggested it could be put in the next edition of The Tower newsletter.

Meeting closed at 10.25pm.

CHAIRMAN.....

DATE.....