

CHURCHILL PARISH COUNCIL

Minutes of the Annual Parish Council meeting held on Monday 8th May 2017 at 7.30 pm in Churchill Community Club, Ladymead Lane Churchill

COUNCILLORS PRESENT

(Chair) Councillor Jackie Bush	Councillor Alan Lovell
(Vice Chair) Councillor Brenden Hill	Councillor Trudy Silverton
Councillor Sue List	Councillor Simon Glanfield
Councillor James Hoddell **	

(** Councillor J Hoddell was formally Co-opted as a member of the Council at minute 1718/C/009 and became a voting member for the remainder of the meeting)

Other Attendees

Clerk of the Council- Martin Dolton

No members of the public were present

Mark McGregor North Somerset Council Parish Liaison Officer

1718/C/001: To elect a Chairman of the Parish Council and to receive their declaration of acceptance of office as Chair.

Councillor Jackie Bush was nominated and duly seconded as the Chair of the Council for the Council year 2017/18. There being no further nominations this was confirmed by unanimous vote.

RESOLVED:-

Councillor Jackie Bush is elected Chair of the Council for the year 2017/18 and signed the declaration of acceptance of office.

1718/C/002: To elect a Vice Chairman of the Parish Council and to receive their declaration of acceptance of office as Vice Chair.

Councillor Brenden Hill was nominated and duly seconded as the Vice Chair of the Council for the Council year 2017/18. There being no further nominations this was confirmed by unanimous vote.

RESOLVED:-

Councillor Brenden Hill is elected Vice Chair of the Council for the year 2017/18 and signed the declaration of acceptance of office.

1718/C/003: Apologies - to receive apologies from Councillors for non-attendance.

Apologies had been received from Councillors Simon Hegarty, Dev Clutterbuck, Bill Carruthers and Graham Fortune.

1718/C/004: Declarations of interest: To receive alteration/amendments to the register of interests: To receive declarations of interest on agenda items.

None

1718/C/005: To confirm and sign the minutes of the meeting held on 10th April 2017.

The minutes of the meeting of the Council held on the 10th of April 2017 had been previously circulated to all members and were agreed as an accurate record.

RESOLVED:-

The minutes of the meeting held on 10th April 2017 were confirmed by those present as a correct record and signed by the Chair.

1718/C/006: Public Participation.

No members of the public present.

1718/C/007: North Somerset Council Matters

Members raised two items with Mr McGregor from NSC :-

- Road surface issues and water logging in Hillmead
- A38 Nr The Mendip Way B & B, road surface deterioration issues.

Mr McGregor agreed to bring those to the attention of the relevant departments.

1718/C/008: Planning Matters

(a) To Receive Planning Decision Notices

None Received

(b) To Receive Planning Information:-

• Report of the Planning & Development Strategy Committee

In the absence of Councillor Simon Hegarty – (the current Chair of the committee) Councillor Alan Lovell reported on the activities and issues that the committee are currently considering:-

- Meeting with Councillor Nigel Ashton (NSC) – Councillor Simon Hegarty had said that he was disappointed with the lack of re-assurances from this meeting and a further letter had been sent to Councillor Ashton requesting answers to issues.
- All members were reminded of the CALRAG/Village Meeting on 17th May 2017 at the primary school
- NSVA (North Somerset Village Alliance) Meeting 2nd May 2017 - Councillor Nigel Ashton had withdrawn from this due to the General Election.
- Neighbourhood Plans - A number of pending planning appeals (Congresbury and Backwell) may indicate what weight is given to NPs by Inspectors on planning appeals.
- Site Allocation Plan hearing 18th May – at the date of the meeting no members were available to attend (minute note: Councillor Bill Caruthers has

- since indicated that he will attend)
- Flooding – Councillor Alan Lovell will update a future meeting on this.
- Traffic lights application/ 3 approved applications – potential for this prospective application being joined with Says lane for a combined 110 house application.
- The next formal meeting of the committee is on Tuesday 6th June

- **To note that the committee will comment (as delegated) on behalf of the Council re Planning Application :-**

17/P/0888/O : Blagdon Water Garden Centre, Bath Rd, Langford, Churchill, BS40 5DN

Outline Planning Permission for demolition of existing buildings and redevelopment to provide up to 30no. dwellings with associated access improvements, hard/soft landscape works and drainage. Access to be determined with all other matters reserved for subsequent approval.

Members considered a written report provided by Councillor Bill Caruthers and other submissions and comments by members of the Planning & Development Strategy Committee.

The plans and planning information were examined by those present and Councillor Alan Lovell explained to members the thrust of the planning comment responses intended to be sent.

RESOLVED:-

The Council notes and agrees that the members of the Planning & Development Strategy Committee will formulate a full response to this application which will not support it on grounds including :- flooding and drainage issues, outside the settlement boundary, major road safety and traffic concerns, sustainability, density, light pollution in proximity to an AONB.

(c) Planning Applications for Decision :-

(i) 17/P/0929/F : 38 Birch drive, Langford, Churchill

Proposed first floor side extension over existing garage/utility

Members considered varying aspects and the available plans of the proposed development, and after discussion agreed by vote:-

RESOLVED

The Council supports application 17/P/0929/F as there is no perceived effect on the environment or neighbourhood.

1718/C/009: To consider the co-option of a resident as a Councillor, and receive the acceptance of office declaration if co-opted

Members had received copies of a written pro-forma form from Mr James Hoddell, a resident who put himself forward for co-option to the Council. At the invitation of the Chair Mr Hoddell addressed the meeting. The members then sat in private and agreed by unanimous vote that Mr James Hoddell should be Co-opted as a member of the Council.

RESOLVED:-

Mr James Hoddell is co-opted as a voting member of the Parish Council with immediate effect. Councillor Hoddell signed a declaration of acceptance of office in the presence of the Clerk (as Proper Officer of the Council) and became a voting member for the remainder of the meeting.

1718/C/010: To Note the resignation of Mr David Hurst from the Council and note the arrangements for the notice period in which residents may call an election.

Members had been informed of the formal resignation of Mr David Hurst as a councillor member of the Parish Council

RESOLVED:-

The Council notes the resignation of Mr David Hurst from the Council and the arrangements for the notice period in which residents may call an election.

1718/C/011: To receive and note the annual report of the independent Internal Auditor.

Members had received a copy of the end of year independent internal audit report by Lightatouch Audit Services. The report made no recommendations for implementation and certified that the figures entered by the Clerk on the Annual Return form and all the required schedules were correct.

RESOLVED:-

The Council notes the report of the internal auditor and notes that there are no recommendations made.

1718/C/012: To Agree Section 1 of the Annual Return for the Year 2016-17

All members had been circulated with a copy of Section 1 (Annual Governance Statement) of the proposed Annual Return for this Council for the year ending 31st of March 2017.

Members unanimously decided that answers to questions 1-8 inclusive should be answered 'Yes', and question 9 was not applicable.

It was agreed that the Chair and the Clerk should sign the statement on behalf of the Council.

RESOLVED:-

The Council has answered 'Yes' on questions 1-8 inclusive and 'Not Applicable' to question 9 of Section 1 of the Annual Return of this Council for the year ending 31st of March 2017.

1718/C/013: To Agree Section 2 of the Annual Return for the Year 2016-17

Members had been circulated with a copy of the draft submission of Section 2 of the Council's Annual return for the year ending 31st of March 2017 relating to the accounting statements of the council for the year.

Members unanimously agreed that the draft figures entered in rows 1 to 10 of the document were correct, and that row 11 should be answered 'No' as the council did not manage any Trust funds or assets in that year.

It was agreed that the Chair and the Clerk (as Responsible Financial Officer)

should sign the statement on behalf of the Council.

RESOLVED:-

That the draft figures entered in rows 1 to 10 of Section 2 of the Council's Annual return for the year ending 31st of March 2017 were correct, and that row 11 should be answered 'No' as the council did not manage any Trust funds or assets in that year.

1718/C/014: To consider quotes for the Council's insurance cover, June 2017 onwards

Members had been provided with a report from the Clerk which detailed four quotes received to renew the insurance.

RESOLVED:-

The Council will renew it's insurance policy with Zurich Insurance Company on a three year agreement.

1718/C/015: Committees and Representation on Other Bodies

Members considered the committee structure and membership of those committees for the new Council year 2017/18.

Members decided by resolution that the committees and their membership for the 2017/18 council year should be :-

RESOLVED:-

Open Spaces & Allotments Committee: Councillors, Sue List, Brenden Hill, Trudy Silverton, and Bill Carruthers. (1 Vacancy to remain)

Leisure Committee: Councillors Jackie Bush, Brenden Hill, Sue List, Dev Clutterbuck, Simon Hegarty and Simon Glanfield

Finance & Personnel Committee: Councillors Jackie Bush, Alan Lovell, Dev Clutterbuck, Graham Fortune and James Hoddell

Planning Development Strategy Committee – Councillors Alan Lovell, Simon Hegarty, Bill Caruthers, Simon Glanfield and James Hoddell (1 Vacancy to remain)

Communication Strategy Working Group – Councillors Brenden Hill, Simon Glanfield and Bill Carruthers.

Parish Council roles;

Guardian to the Defibrillator: Graham Fortune

Speed Activated sign management : Brenden Hill.

External Organisations

PCAA –	Graham Fortune
Strawberry Line –	Trudy Silverton (co-ordinate)
Speedwatch Co-ordinator –	Simon Glanfield
School Representatives –	Jackie Bush & Simon Hegarty
Minibus Society –	Brenden Hill
War Memorial Committee –	Alan Lovell & Jackie Bush
AONB –	James Hoddell & Bill Caruthers
ALCA –	Bill Caruthers
Avon Wildlife Trust –	Simon Hegarty

1718/C/016: To Approve the diary of meetings for the 2017/18 Council year

Members had been circulated with the proposed diary of meetings for the new Council year 2017 - 18

RESOLVED:-

Members approve the diary of meetings for the new Council year 2017 – 18 as presented at the meeting.

1718/C/017: Accounts.- To receive and confirm the payments for May 2017.

The detail of payments for authorisation at the meeting had been listed on the agenda and circulated to all members and displayed on the Council's website and noticeboards.

RESOLVED:-

The payments were agreed and signed with total agenda expenditure of £4,355.75

1718/C/018: Clerk's Report

Members had been circulated with the full report of the Clerk.

RESOLVED:-

The report of the Clerk is noted.

1718/C/019: Matters for Information

i) Councillor Brenden Hill informed members that an issue had arisen with the future management of the community club building. The Leisure Committee would consider this matter at their meeting to be held on the 22nd May 2017 and report back to the Council.

ii) Councillor Alan Lovell commented on the positive nature of the Annual Parish Meeting but that the turnout was disappointing. It was suggested that additional publicity is undertaken for the meeting in 2018.

iii) Councillor Simon Glanfield informed the meeting of new Trim Trail type equipment installed at a nearby parish, and that similar equipment should be considered in future for the Trim Trail project of this Council.

iv) Councillor Jackie Bush informed those present of an orienteering event taking place, mainly on University land but partly on public footpaths in Lower Langford, during the evening of 21st June 2017.

Councillor Mrs Bush then complimented Councillor Sue List on the excellent community BBQ event held at the allotments on 1st of May. It was well attended and afforded an opportunity for others to pay respect to a deceased tenant at the allotments. All present echoed the compliment and acknowledged the substantial time and effort Councillor Sue List gives to the operation of the allotments.

There being no further business the Chair closed the meeting at 9.15 pm.

CHAIR.....

DATE.....