

## **CHURCHILL PARISH COUNCIL**

Minutes of the Annual Meeting of the Parish Council held on Monday 11<sup>th</sup> May 2015 at 7.30 pm in Churchill Community Club.

### **COUNCILLORS PRESENT**

Councillor Valerie Langley      Councillor Brenden Hill  
Councillor Bill Carruthers      Councillor Sue List  
Councillor Alan Brown          Councillor David Hurst  
Councillor Jackie Bush          Councillor Graham Fortune  
Councillor Dev Clutterbuck

**Other Attendees** – Clerk Aleana Baird, District Councillor Liz Wells, Neighbourhood Watch Co-ordinator Terry Wilson, Alan Lovell and 2 parishioners.

### **15/16.001 To elect a Chairman of the Parish Council and to receive their declaration of acceptance of office.**

Cllr Jackie Bush was proposed as Chair by Cllr Alan Brown and seconded by Cllr Valerie Langley.

**RESOLVED:** that Councillor Jackie Bush is Chair of the Parish Council. The declaration of acceptance of office of the Chair was read and signed before members.

### **15/16.002 To elect a Vice Chairman of the Parish Council and to receive their declaration of acceptance of office.**

Councillor Alan Brown was proposed as Vice Chair by Cllr Jackie Bush and seconded by Cllr Brenden Hill.

**RESOLVED:** that Councillor Alan Brown is Vice Chair of the Parish Council. The declaration of acceptance of office of the Vice Chair was read and signed before members.

### **15/16.003 To receive the newly elected Councillors declarations of acceptance of office to the Parish Council.**

All Councillors had completed their declarations prior to the meeting except for Cllr Brenden Hill. He read his to the meeting and it was signed.

### **15/16.004 Apologies- to receive apologies from Councillors for non-attendance.**

Apologies had been received from Councillors Simon Hegarty, Simon Glanfield and Trudy Silverton.

### **15/16.005 Declarations of interest: To receive alteration/amendments to the register of interests: To receive declarations of interest on agenda items.**

Councillors Graham Fortune, Dev Clutterbuck and David Hurst all declared a non-disclosable interest in planning application 15/P/0919/F as they all live in the same road and knew the applicant.

Councillor Jackie Bush declared a disclosable pecuniary interest in agenda item 13 Chairman's Allowance as she was the Chair.

### **15/16. 006 To consider the co-option to the Council of Alan Lovell and to receive his acceptance of office should the co-option be agreed and is present at the meeting.**

**RESLOVED:** that Alan Lovell was co-opted onto the Parish Council and his declaration of acceptance received. He joined other Councillors at the meeting table.

### **15/16.007 To confirm and sign the minutes of the meeting held on 13<sup>th</sup> April 2015.**

**RESOLVED:** that the minutes of the meeting held on 13<sup>th</sup> April 2015 were confirmed by those present as a correct record and signed (further to the addition of Jonathan Tout MD to 14/15.193

Matters for Information (iii).

**15/16.008 To consider resolving that Churchill Parish Council is eligible to use the General Power of Competence**

**RESOLVED:** that the Parish Council had fulfilled the criteria and would therefore have the use of the Power of Competence until the next ordinary election.

**15/16.009 Public Participation.**

Neighbourhood Watch Co-ordinator Terry Wilson updated the Council that there were now 13 coordinators covering 200 houses in the Parish but two new ones were needed to cover Bristol Road, St Mary's Gardens and Stockmead. It was suggested an article in the Tower to promote the scheme; the Clerk would pass contact details to the new Tower working group. He also mentioned a scheme to plant an oak tree on the Broadoak green to commemorate the passing of Sir Winston Churchill 50 years ago.

**15/16.010 To receive report from District Councillor.**

Newly elected District Councillor Liz Wells advised that the Brinsea Road application had gone to appeal. Councillor Bill Carruthers had spoken with District Councillor Tom Leimdorfer who had said that the appeal would not be heard until September and this would impact on the time scale for a decision on any Bristol University application when submitted, he thought a decision would not be made on it until the outcome of the Brinsea Road appeal was known. A general discussion on development ensued.

**15/16.011 Parish Liaison Officer Report.**

NONE

**15/16.012 Planning**

**To Receive Planning Decision Notices and Information**

**Planning approval decision notices.**

- i) 15/P/0732/HHPA – Wyndhurst Cottage, Langford Road, Langford, BS40 5HY. Application for prior approval for prior approval request for the erection of a single storey rear extension that would 1) extend beyond the rear wall of the original house to 4.3 metres; 2) have a max height of 4 metres and 3) have eaves that are 2.5 metres high.
- ii) 15/P/0780/WT – Chris Groves, Dring Cottage, Langford Road, Langford, BS40 5BW. Notification of tree works in a conservation area – No TPO placed on any of the trees to be worked on.

**General Planning Information.**

The day of the meeting application 15/P/0976/PDA Mr Jones, land to the west of Ladymead Lane – Prior notification for the construction of an agricultural track had been received. As it was a PDA application it was likely to have been decided on before the next Council meeting.

**Matters regarding development in the Parish.**

The Open Evening on development was to take place on Wednesday, the feedback from that would form the Parish Council's approach towards the two planning proposals. Cllr Alan Lovell expressed his interest in Neighbourhood Planning. General discussion on development ensued.

**Planning Applications**

- i) 15/P/0770/F – Taylor Plant Ltd, Bath Road, Langford, BS40 3QZ. Change of use of existing workshop, vehicle servicing and office building to a covered, open plan storage area. Alterations to existing building to include raising the roof height on north elevation. Erection of a two storey workshop, vehicle servicing and office building. Alterations to the

existing access to include the installation of electric gates.

**RESOLVED:** to unanimously recommend supporting application 15/P/0770/F. The Parish Council wished to encourage local rural business, the proposal had no additional impact on neighbouring properties and would provide additional security for the business.

**ii) 15/P/0831/MMA – Mrs J Sacof, Churchill House, Churchill Green, Churchill, BS25 5QH.** Minor material amendment to permission 11/P/0002/F (Demolition of existing dwelling and erection of replacement dwelling) to allow the construction of a rear extension and alterations to windows and doors.

**RESOLVED:** to unanimously recommend NOT supporting application 15/P/0831/MMA. The Parish Council was concerned that this proposed minor material amendment was of a much larger scale than Condition 5 of the 11/P/0002F decision notice would allow and would therefore be contrary to Policy H8.

**iii) 15/P/0919/F - Mr & Mrs Day, Paramount, 8, The Drive, Churchill BS25 5PL.** Erection of a garden annexe following demolition of existing garage.

**RESOLVED:** to unanimously agree to recommend that the application 15/P/0919/F should not be approved unless the following concerns regarding road safety are addressed.

The impact of additional vehicle movements along the lane where the entrance on to Front Street is completely blind and is at the narrowest part of the road is a serious concern. The parked vehicles that visit the post office further reduce visibility. It is particularly hazardous when Churchill Academy are starting and ending the day with many pupils on foot and being collected by car. It is suggested that Highways look at the entrance at those times to appreciate the danger to pedestrians.

It is also recommended that a condition be applied that restricts the bungalow being sold as a separate dwelling but should be retained for the use of residents of the main house.

**iv) 15/P/0934/F – Mr R Stephens, Vale Edge, Bath Road, Langford, BS40 5DJ.** Formation of a new front vehicular access to new front driveway/parking areas.

**RESOLVED:** to recommend NOT supporting application 15/P/0934/F. The Parish Council were concerned because there was very poor visibility at that point on Bath Road making it hazardous when merging from the proposed new access point.

**15/16.013 To agree the accounts for 2014-15 and sign the Annual Return.**

The annual return and accounts had been signed off by the internal auditor as correct; the remaining signatures of the Chair and Clerk were added to the return which was then complete. The Clerk was to send it to the external auditor.

\*\*\* At this point in the meeting Chair Jackie Bush left the room having declared a disclosable interest in the next item.

**15/16.014 To consider the payment of a Chairman's Allowance.**

**RESOLVED:** to increase the allowance by £50 to £550. The allowance and the process of payment were to be reviewed at the next Finance and Personnel Committee meeting.

**15/16.015 To discuss the Committee system prior to the appointment of members to Committees and representatives on external organisations.**

**Councillors Simon Hegarty and Trudy Silverton had indicated prior to the meeting there selected Committees.**

**RESOLVED:** that the Committees/Working Groups be set up as follows:

**Open Spaces & Allotments:** Councillors Valerie Langley, Sue List, Brenden Hill, Trudy Silverton, Bill Carruthers and Alan Brown.

**Leisure:** Councillors Jackie Bush, Brenden Hill, Sue List, Dev Clutterbuck, Simon Hegarty and Simon Glanfield (Simon Glanfield was not present to indicate his choice and if he wished to serve on a different Committee this could be changed at the next meeting)

**Finance & Personnel:** Councillors Jackie Bush, David Hurst, Alan Brown, Alan Lovell, Dev Clutterbuck and Graham Fortune.

**Planning Development Working Group** – Councillors Alan Lovell, Graham Fortune, David Hurst, Simon Hegarty and Simon Glanfield (Simon Glanfield was not present to indicate his choice and if he wished to serve on a different Committee this could be changed at the next meeting).

**The Tower Working Group** – Councillors Sue List, Graham Fortune & Bill Carruthers.

**External Organisations**

PCAA – Cllr Alan Brown.

Hinckley Connection – Cllr Graham Fortune.

Strawberry Line Committee – Cllr David Hurst.

School Representatives – Primary School Cllr Jackie Bush Churchill Academy Cllr Simon Hegarty.

Minibus Society – Cllr Bill Carruthers.

War Memorial Hall Committee – Cllrs Alan Brown & Jackie Bush.

AONB – Cllr Brenden Hill.

ALCA – Cllr Valerie Langley.

Avon Wildlife Trust – Cllr Simon Hegarty.

Parish Liaisons to NSC on flooding matters – Cllr Alan Lovell & Bill Carruthers.

**15/16.016 Being a Good Councillor Course** - 3 dates available for this course, ascertain members wishing to attend.

Councillors Alan Lovell, Dev Clutterbuck, David Hurst and Graham Fortune wished to attend the training on 27<sup>th</sup> June at Saltford 9.30 am to 1 pm. The Clerk would book the places.

**15/16.017 To consider a quote for clearance of the Hand area, top soil and seeding.**

**RESOLVED:** to accept the quote of £402.00 from JC Waste Removals for the clearance levelling and preparation and reseeding of the Hand area specified and to remove mound adjacent to the New Road side of the area. Members stated the work should be completed by the end of June at the latest.

**15/16.018 Accounts.**

**To receive and confirm the payments for May 2015.**

The Clerk advised members of one additional payment not on the agenda for April dog bin emptying of £288.

**RESOLVED:** The payments were agreed and signed with total expenditure of £9,476.86 + £288  
Total £9,764.86

**15/16.019 Clerk's Report**

New basket swing being installed 8<sup>th</sup> June.

July Council meeting will be on the 6<sup>th</sup>.

The new website was now live.

The next Committee meeting would be Leisure to be held 18<sup>th</sup> May 2015.

**14/15.020 Matters for Information**

i) Cllr Alan Lovell gave his apologies for the June Council meeting.

ii) Cllr Bill Carruthers had had a complaint regarding rubbish on the footpath from the burial ground behind Churchill Academy. He was to contact Cllr Simon Hegarty (Academy Liaison) to raise it the next time he met with them. There was the possibility of the Community Payback team helping clear it.

iii) The bamboo along the footway between the Drive and Front Street had forced through the footpath and was once again a trip hazard. The Clerk was to raise this with Parish Liaison Mark Macgregor and the Area Officer Jeff Shipway.

iv) Cllr Jackie Bush had spoken to the surgery regarding the proposed pharmacy on the Edward Ware proposal and confirmed that they definitely did not want a new pharmacy.

**Meeting closed 9.55 pm.**

**CHAIRMAN.....**

**DATE.....**