

CHURCHILL PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 9th April 2018 at 7.30 pm in Churchill Community Club, Ladymead Lane Churchill.

COUNCILLORS PRESENT

(Chair) Councillor Jackie Bush	Councillor Sue List
(Vice Chair) Councillor Brenden Hill	Councillor Alan Lovell
Councillor Dev Clutterbuck	Councillor Bill Caruthers
Councillor Ruth Bruton	Councillor Graham Fortune
Councillor Trudy Silverton	

Other Attendees

Clerk of the Council- Martin Dolton
Assistant Clerk – Mrs Ann Boote

1 member of the public

Sarah Shaw, Parish Liaison Officer, North Somerset Council

1718/C/152: Apologies - to receive apologies from Councillors for non-attendance.

Councillor Simon Glanfield

1718/C/153: Declarations of interest: To receive alteration/amendments to the register of interests: To receive declarations of interest on agenda items.

None

1718/C/154: To confirm and sign the minutes of the meeting held on 12th March 2018.

The minutes of the meeting of the Council held on the 12th March 2018 had been previously circulated to all members and were agreed as an accurate record.

RESOLVED:-

The minutes of the meeting held on 12th March 2018 were confirmed by those present as a correct record and signed by the Chair.

1718/C/155: Public Participation.

Mr R Jeacocke (Co-opted member of the Planning & Development Strategy committee) addressed members and updated them in relation to recent activity concerning the drainage issues at the Crest Nicholson site, and the fact that the Inspector's hearing date for the JSP was still not known but seems likely now to be in the autumn.

1718/C/156: North Somerset Council Matters

Sarah Shaw (Parish Liaison Officer – North Somerset Council) informed members that following her meeting with the Clerk and Councillor Alan Lovell in the previous week, she would now be seeking to establish direct contact names for various planning and associated matters.

(a) To Receive NSC Planning Decision Notices

- **17/P/5546/OUT:** Land adjacent to Oakhill, Front St, Churchill
Outline Planning consent for 6No. dwellings and associated accesses
CONSENT REFUSED
- **17/P/5102/FUL:** The Pool House, Churchill Green, Churchill
Removal of previous consent condition and change of use of dwelling to
changing room facility in conjunction with swimming pool.
CONSENT REFUSED.

(b) To Receive Planning Information:-

- **Report of the Planning & Development Strategy Committee**

Councillor Alan Lovell (Vice Chair of the committee) updated members that both he and the Clerk have a meeting scheduled on the 18th of April 2018 with the Head of Planning at NSC where matters concerning drainage / overview of all planning consents given / the JSP will be discussed.

(c) Planning Applications for Decision :-

(i) 18/P/2224/FUH : Merry Mead, Front Street, Churchill
Replacement Outbuilding

Members considered the plans and application documents relating to the application. Following discussion members decided:-

RESOLVED :-

That Churchill Parish Council does not object to application 18/P/2224/FUH as it does not appear to have any detrimental effect on the neighbourhood or environment.

(ii) 18/P/2398/LDE : Blagden Water Garden Centre, Bath Road

Application for a Lawful Development Certificate for the existing use as a Garden Centre

Members considered the application documents relating to the application. Following discussion members decided:-

RESOLVED :-

That Churchill Parish Council does not object to application 18/P/2398/LDE as it does not appear to have any detrimental effect on the neighbourhood or environment.

(iii) Proposed Public Path Diversion Order : Churchill Academy School Grounds

Members considered the plans and application documents relating to the application. Following discussion members decided:-

RESOLVED :-

That Churchill Parish Council does not object to the proposed public path diversion order as it does not appear to have any detrimental effect on the neighbourhood or environment.

(iv) Application : Footpath Modification : King Road to Ladymead Lane

To modify to a Byway Open To All traffic (B.O.A.T)

Members considered the plans and application documents relating to the application. Following discussion members decided:-

RESOLVED :-

That Churchill Parish Council does not support the modification of the footpath. The council holds the view that to permit all traffic on the Byway would be to the detriment of other users, the environment, and is inappropriate in the area through which the Byway passes. Furthermore, the council does not believe that the applicant has sufficiently evidenced historical use for such purpose.

1718/C/158: To Consider a Report & Recommendations from the Finance & Personnel Committee

Members had been pre-circulated with a report from the committee resulting from their last meeting which was not quorate. Councillor Dev Clutterbuck as chair of the committee updated members, and as a result, following vote, members decided:-

RESOLVED:-

That Churchill Parish Council:-

- (a) Note that the spend against budget was within budget for the financial year 2017/18**
- (b) Note that the council awaits further information relating to the introduction of the new General Data Protection Regulations, the resource implications, and the indication that the designated Data Protection Officer can be appointed within the Council's structure.**
- (c) Approve the annual salary increment increases of the Clerk and Village Orderly as per their contracts, and approve that all staff should be paid the National increase cost of living rise when finalised.**
- (d) Note the interim report of the Independent Internal Auditor.**
- (e) Note the financial risk assessment and independent internal audit report for the year 2017/18, and note that no recommendations for improvement are made.**
- (f) Approve the asset register and statement of affairs for the council for the financial year ending 31st March 2018. The committee will review the valuations on the register within the new Financial Year.**

1718/C/159 To Consider a report relating to the operation of the Community Club – and an update from working party on progress and future usage of the club building.

Members received a verbal briefing from the Clerk which highlighted issues relating to the utility provision at the building, particularly in relation to the gas and water supply. The deep clean had taken place and the building was now being cleaned on a weekly basis. The re-painting of the walls in the social amenity and foyer areas had been scheduled and ordered for late April 2018. The Assistant Clerk would be tasked in due course with marketing the facility to create a better return on investment and asset.

RESOLVED:-

Members note the report of the Clerk and the outstanding issues relating to the water supply at the building.

1718/C/160 To consider making application for 20mph speed restrictions in other parts of the Parish (Including Front Street / Ladymead Lane / Pudding Pie Lane) and other road safety and signage matters.

There had been a number of issues raised by residents and councillors relating to the provision of various further speed restriction areas within the Parish, and provision of further road safety warning signs. Advice from NSC Highways Department had indicated that prior to considering any implementation of 20mph speed restrictions, full traffic counts and speed checks would be required. It was suggested by the meeting that this was not required due to the location of sheltered accommodation for the elderly and the schools in the areas being considered.

RESOLVED:-

The Clerk will make contact with the Highways Officers at NSC and seek an on-site meeting and further advice to take matters forward and enable full consideration of the implementation of further road safety and highways matters.

1718/C/161 To agree arrangements and roles for the Annual Parish Meeting to be held on 23rd April 2018 at the Memorial Hall

The Chair of the Council asked members to volunteer for various roles and commitments at the Annual Parish Meeting to be held on the 23rd of April 2018.

RESOLVED:-

Members of the council will perform several functions and roles at the Annual Parish meeting.

1718/C/162 To consider the future structure / process for dealing with planning matters

Members had been pre-circulated with a summary report outlining various options for the process and structure required for the council to deal effectively with all planning applications in future. After discussion in which various views were expressed, members decided by vote:-

RESOLVED:-

The Parish Council will form a new standing committee with effect from the Annual Meeting of the Council to be held on 14th May 2018. The committee will be known as 'Planning Committee', will meet monthly, and will be delegated to deal with all planning matters and decisions on behalf of the council. The Clerk to circulate draft Terms of Reference prior to the meeting to be held on 14th May 2018 for discussion by members.

1718/C/163 To consider a grant application from residents relating to a celebratory event for the Royal Wedding.

Members considered a grant application from a resident requesting financial support to hold an event to celebrate the upcoming Royal wedding. After discussion members decided by vote:-

RESOLVED:-

The council awards a grant of £50.00 to a residents group to hold a celebratory event for the upcoming Royal wedding in May 2018.

1718/C/164: Accounts.- To receive and confirm the payments for April 2018.

The detail of payments for authorisation at the meeting had been listed on the agenda and circulated to all members and displayed on the Council's website and noticeboards.

RESOLVED:-

The payments were agreed and signed with total agenda expenditure of **£4,979.73.**

1718/C/165: Clerk's Report

Members had been circulated with the full report of the Clerk, and no matters arose.

RESOLVED:-

The report of the Clerk is noted.

1718/C/166: Matters for Information

i) Councillor sue List informed the meeting of a dangerous tree branch overhanging the allotments causing danger. Councillor Brenden Hill to obtain contact detail of the landowner - the Clerk to then make contact.

ii) Councillor Jackie Bush informed members of a potential candidate for co-option to the council – the Clerk to make contact and progress.

There being no further business the Chair closed the meeting at 9.42 pm.

CHAIR.....

DATE