

## **CHURCHILL PARISH COUNCIL**

Minutes of the Parish Council meeting held on Monday 14<sup>th</sup> November 2016 at 7.30 pm in Churchill Community Club, Ladymead Lane, Churchill.

### **COUNCILLORS PRESENT**

(Chair) Councillor Jackie Bush	Councillor Sarah Jarman
(Vice Chair) Councillor Brenden Hill	Councillor Trudy Silverton
Councillor Bill Caruthers	Councillor Sue List
Councillor Dev Clutterbuck	Councillor Graham Fortune
Councillor David Hurst	Councillor Alan Lovell
Councillor Simon Hegarty	

### **Other Attendees**

Clerk of the Council- Martin Dolton, and 5 members of the public.

#### **1617/C/101: Apologies - to receive apologies from Councillors for non-attendance.**

Apologies had been received from Councillor Simon Glanfield.

Mr Mark McGregor (NSC Parish Liaison Officer) and Councillor Liz Wells, North Somerset Council had also sent apologies

#### **1617/C/102: Declarations of interest: To receive alteration/amendments to the register of interests: To receive declarations of interest on agenda items.**

None

#### **1617/C/103: To confirm and sign the minutes of the meeting held on 10<sup>th</sup> October 2016.**

The minutes of the meeting of the Council held on the 10<sup>th</sup> of October 2016 had been previously circulated to all members and were agreed as an accurate record.

#### **RESOLVED:-**

The minutes of the meeting held on the 10<sup>th</sup> of October 2016 were confirmed by those present as a correct record and signed by the Chair.

#### **1617/C/104: Public Participation.**

A representative of the Churchill & Langford Residents Action Group (CALRAG) addressed the Council referring to the upcoming public drop-in event organised by NSC relating to the Joint Spatial and Transport Vision Plan Consultation. The Council were asked to consider whether, after the event, they should consider calling a public meeting to ensure residents became fully aware of the implications to the village, particularly the potential new garden village Banwell / Churchill.

The applicant of planning application 16/P/2439/CUPA addressed the meeting to explain the purpose of the application.

The resident who had submitted the Woodland Management Plan spoke to explain the intention of the plan.

#### **1617/C/105: (a) To receive a report from the District Councillor.**

Councillor Liz Wells of North Somerset Council had sent apologies to the meeting.

**(b) Parish Liaison Officer Report.**

Mr Mark McGregor of North Somerset Council had presented apologies to the meeting.

**1617/C/106: Planning Matters**

**(a) To Receive Planning Decision Notices and Information**

**(i) Decision notices:-**

*16/P/2119/F : 3 Birch Drive, Langford*  
Rear and side two storey extension and a porch : CONSENT GRANTED

**(ii) Information :-**

• **Update re potential legal challenge by ALCA (April meeting)**

The Clerk updated members in relation to the formal resolution passed at the April meeting to request that ALCA through NALC consider a legal challenge of the loss of protection to communities since the Localism Act. It was felt by members that the response (that it had been raised at NALC) was insufficient, and a follow up letter should be sent.

• **NSC P&R Committee – PPL (2) Decision.**

Councillors Simon Hegarty and Alan Lovell updated members on their attendance at the NSC P&R Committee when the application PPL(2) had been approved.

**(b) Matters for decision regarding development in the Parish.**

• **Update from briefing attended by Cllrs Alan Lovell and David Hurst relating to the NSC Joint Spatial Plan & Transport Vision Consultation**

Members had been in receipt of a written report relating to the briefing. Members felt that there were considerable implications for the Parish and the Council should play an active role in the consultation, now, and in future. Following lengthy discussion it was agreed by vote :-

**RESOLVED:-**

Churchill Parish Council now forms a formal committee named the 'Planning & Development Strategy Committee'.

The named members of the committee are : Councillors Alan Lpvell, Bill Caruthers, Sarah Jarman, Simon Glanfield, Simon Hegarty, David Hurst and Graham Fortune.

The committee will hold it's first meeting on Monday the 5<sup>th</sup> of December 2016 at 7.30pm at the Community Club.

**(c) Planning Applications :-**

**i) 16/P/2370/CUPA : Agricultural Building to SW of Ladymead Farm, Ladymead Lane, Langford :-**

Prior approval for change of use to 1no. dwelling plus associated operational development.

**RESOLVED:-**

The Council supports application 16/P/2370/CUPA as they believe that the proposed development will have no adverse effect on the surroundings, other residents, or the environment.

**(ii) 16/P/2439/CUPA : Agricultural Barns 1 & 2 at Pitchbury Barns, Church Lane, Churchill :-**

Prior approval for change of use to 2no. dwellings plus associated operational development.

**RESOLVED:-**

The Council supports application 16/P/2439/CUPA as they believe that the proposed development will have no adverse effect on the surroundings, other residents, or the environment.

**(iii) 16/P/2452/F : Grove Nurseries, Langford Road, Langford :-**

Demolition of horticultural nurseries and associated buildings, erection of 5no. five bedroomed dwellings.

Members considered the proposals in detail. It was known that this immediate area had suffered severe flooding in the past and it was noted that no flood survey report was available.

**RESOLVED:-**

The Council does NOT support application 16/P/2452/F, as the Council believe it is in a flood prone area and there is significant risk of flooding to the proposed development and an effect of worsening flooding in the area. The Council calls for the Planning Authority to have a full flooding survey report conducted for this application.

**(iv) 16/P/2496/F : Four Acres, Blackmoor, Langford :-**

Single Storey rear extension and replacement of flat roof with pitched roof, new driveway, and internal alterations.

**RESOLVED:-**

The Council supports application 16/P/2496/F as they believe that the proposed development will have no adverse effect on the surroundings, other residents, or the environment.

**(v) 16/P/2592/O : Land at Ancarva House, Ladymead Lane, Langford:-**

Outline permission for the erection of 2no. single storey dwellings each with detached garage. Demolition of existing garage and store and erection of double detached garage for use of main dwelling. All matters reserved except for access.

This was a very recently received notification and there had not been sufficient time to consider the application and visit the proposed site. The matter was therefore deferred to the next Council meeting.

**1617/C/107: To consider a Woodland Management Plan Proposal, Batch Farm**

Members had received a previously circulated copy of the proposed plan, and the resident submitting the plan had spoken in public participation.

**RESOLVED:-**

The Council supports the Woodland Management Plan relating to Batch Farm.

**1617/C/108: To review the telephone arrangements via 'Vonage' for contact with the Clerk**

Members had approved this provision at the May 2016 meeting of the Council subject to review after 6 months. The Clerk provided statistics of the frequency of telephone calls received from the public via the 01934 number. After discussion it was agreed by vote:-

**RESOLVED:-**

The Vonage provision of a 01934 telephone number for contact to the Clerk will cease.

**1617/C/109: To consider a quote for specialist work to the clock at the village clock tower.**

Members were provided with a copy of the quote for necessary remedial work to the clock. Members agreed that the clock was a historic and important asset to the Parish and the work should be conducted.

**RESOLVED:-**

The Council approves the quote of £1650.00 to conduct a complete overhaul and repairs to the village clock. Residents should note that the work will necessitate the removal of the clock from the tower for a two week period.

**1617/C/110: To review 'The Tower' newsletter, relating to (a) Distribution and (b) Future Communication Strategy**

Members discussed the matter at length having heard from Councillors Brenden Hill and Sarah Jarman who had considered the matters in depth. It was agreed that work should continue in the immediate future to bring forward a full plan for the costing, content and distribution options for the newsletter and an overall communication strategy.

**RESOLVED:-**

Councillor Sarah Jarman will lead further work and report to Council.

**1617/C/111: To Consider potential action related to flooding prevention at Langford Brook, Lower Langford**

Members had received a circulated written report from Councillor Bill Caruthers who spoke about the report. After discussion it was agreed :-

**RESOLVED:-**

Councillors Bill Caruthers and Alan Lovell will liaise with NSC as the flood management responsible Local Authority to consider further action required to prevent and alleviate future flood risks at Langford Brook.

**1617/C/112: Road Traffic Matters – Update on HGV enforcement issues / pedestrian signage / 20mph zoning.**

Members were updated in relation to the enforcement issues of HGV noise and frequency through the village from a Sandford depot.

Councillor David Hurst then put forward plans and ideas relating to the potential creation of 20mph zoning and pedestrian signage within the Parish. It was agreed that a visual plan was needed if the matter was to be taken forward in the future.

**1617/C/113: To receive and Note the report of the Internal Auditor for the period 1<sup>st</sup> April to 30<sup>th</sup> September 2016**

All members had received a copy of the report. Councillor Dev Clutterbuck (Chair of Finance & Personnel Committee) addressed members about the report which had made positive comments about the Financial Management of the Council and raised no issues. The report also supported the Clerk's opinion that arrangements should be made in the 2017/18 financial year for the Council's bank accounts and cashbook system to be merged into one.

**RESOLVED:-**

The Council notes that no remedial action is required as a result of the report of the Internal Auditor for the period 1<sup>st</sup> April to 30<sup>th</sup> September 2016, and authorise the Clerk to make arrangements in the 2017/18 financial year for the Council's bank accounts and cashbook system to be merged into one.

**1617/C/114: To consider if the Council wishes to comment on the proposal to remove three public telephone kiosks within the Parish.**

The Council has been notified that BT intend to close three public telephone kiosk facilities in the Parish. The Council did not wish to comment on the proposed closures.

**RESOLVED:-**

The Council makes no comment on the proposed closures of three public telephone facilities.

**1617/C/115: To consider the adoption of a heritage telephone kiosk within the Parish for the sum of £1.00p**

Members were informed that as part of the closure programme as above (1617/C/114) that BT offer that the Council may adopt a kiosk for the sum of £1.00. Members felt that the red coloured heritage telephone kiosk situated in Front Street would be worthy of protection as a historic asset to the Parish.

**RESOLVED:-**

The Council agrees to adopt the heritage telephone kiosk situated in Front Street, for the sum of £1.00 (One Pound).

**1617/C/116: Accounts.- To receive and Agree the payments for November 2016.**

The detail of payments for authorisation at the meeting had been listed on the agenda and circulated to all members and displayed on the Council's website and noticeboards.

**RESOLVED:-**

The payments for November 2016 were agreed and signed with total agenda expenditure of £6,289.84

**1617/C/117: Clerk's Report**

Members considered the previously circulated report detailing implementation status of decisions of Council and other matters of Interest.

**RESOLVED:-**

The Clerk's report as circulated is noted.

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**Prior to consideration of the following item (Agenda Item 18 - Minute 1617/C/118) members passed the following resolution:-**

*'That the public be excluded from the meeting during consideration of agenda item 18 on the ground that publicity would be prejudicial to the public interest by reason of the confidential nature of the business as it contains consideration of a legal contract negotiation.*

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**1617/C/118: CONFIDENTIAL ITEM : Former Doctor's Surgery Lease Matters**

Members had received by prior circulation a confidential report from the Clerk. Following discussion on various aspects of the legal & financial considerations it was agreed:-

**RESOLVED:-**

The Council instructs the Clerk to convey to the leaseholder the sum of money to be paid to the Council and required conditions in consideration of the proposed extension of the lease and area covered by the lease.

**1617/C/119: Matters for Information**

- i) Several members discussed the process and recent approval of planning applications at NSC, and whether the pre-application advice request for a potential considerable development in the Parish had been known to NSC committee members prior to their consideration of the PPL(2) application last week.

It was agreed that the Clerk would write to NSC and ask the question of the Planning Directorship.

ii) Councillor Sue List commented on the hard work and extra time that the Parish Orderly, Michele Miles, had put in to assist in replanting all the flower tubs in the village with winter plants. It was agreed by all present that the Clerk should pass the thanks of all members to Michele.

iii) Councillor Simon Hegarty raised an issue relating to the environment and behaviour at the recent NSC P&R committee meeting he had attended. It was agreed that Councillor Hegarty would express this matter in writing and the Clerk would then make appropriate contact with NSC to ensure the views were known.

**There being no further business the Meeting closed at 10.28pm.**

**CHAIR.....**

**DATE.....**